

## CANEWDON PARISH COUNCIL

PO Box 6126, Rochford, Essex, SS1 9YG  
[www.canewdonparishcouncil.gov.uk](http://www.canewdonparishcouncil.gov.uk)  
01702 595 767



Members of the Council are hereby summoned to attend the Parish Council Meeting on Wednesday 5<sup>th</sup> April 2023 at 7.15pm at Canewdon Village Hall, Lambourne Hall Road, Canewdon for the purpose of transacting the following business. Members of the press and public are welcome to attend.

*K Holland*

Kelly Holland  
Clerk to Canewdon Parish Council

30<sup>th</sup> March 2023

### PARISH COUNCIL MEETING ON WEDNESDAY 5<sup>th</sup> APRIL 2023

#### AGENDA

1. **Apologies for absence**
2. **Minutes**  
Acceptance of minutes from the Parish Council meeting dated [1<sup>st</sup> March 2023](#).
3. **To receive the Progress Report**
4. **To receive member's declarations of interests and dispensations in items on the agenda.** *Requests for dispensations should be requested from the Clerk the day before the meeting.*
5. **Public participation session with respect to items on the agenda and other matter that are of mutual interest.** *There will be 15 minutes available for this session.*
6. **To receive a report from the District Councillor(s) and County Councillor**

#### FINANCE AND BUDGET

7. **To approve payments in accordance with the 2022/23 budget (to be circulated at the meeting)**
8. **To approve the bank reconciliation figures for March 2023.**
9. **The subscription for the Microsoft packages for the Council IT services will rise from 1<sup>st</sup> April 2023. The Council's IT provider has secured a discounted rate for 2023/24. Members to consider whether to approve the additional subscription fees.**
10. **Rochford District Council has advised that advertising consent is required for the Welcome to Canewdon sign that will be placed in the allotments adjacent to Anchor Lane. Members to approve payment of £231.00 to Rochford District Council for the fee.**
11. **To consider the grant application of £500.00 from the Canewdon Community Association for a village party to celebrate the coronation of King Charles III.**

## POLICY AND PROCEDURES

12. To review the following policies and procedures and approve any amendments required (previously circulated):

- (a) Grant Funding Policy and Guidance Notes

## PLANNING

13. To consider and make comments to the District Council on the applications received:

- (a) Application No: [23/00191/FUL](#)  
Proposal: Application Reference Number: 22/00322/FUL Condition Number(s): 3 to be varied 4, 5, 6 to be removed Condition(s) Removal: To remove the need for additional off street parking spaces. The revised proposed plans will now only contain two bedrooms which is the same as the existing dwelling, therefore, because there are no additional bedrooms, additional parking spaces should not be required.  
Location: 16 Althorne Way
- (b) Application No: [23/00206/FUL](#)  
Proposal: Erection of a part single storey, part two storey rear extension.  
Location: 6 Lambourne Mead Cottages, Lambourne Hall Road

14. To receive a [list of applications](#) determined by the District/County Council.

## DECISION ITEMS

15. **Highways**

- (a) To consider the update from Cllr. C. Turner regarding transport matters.  
(b) To consider the update regarding overhanging vegetation in Lark Hill Road.

16. **The Broomstick**

- (a) To consider the report and receive feedback on the first edition of the Broomstick.  
(b) To decide which local groups/organisations would be charged going forward.

17. **Coronation**

To consider the report regarding commemorating the King's coronation.

## FOR NOTING

18. **Council meetings**

To note that the Council meeting in May will be held on 17<sup>th</sup> May 2023 and the meeting in June will be held on 14<sup>th</sup> June 2023.

19. **Committee minutes**

To note the minutes from the Allotments Committee meeting held on Wednesday [1<sup>st</sup> March 2023](#).

20. **Items for the next agenda**

21. **Future meetings and events**

The Annual Parish Council Meeting will be held on Wednesday 17<sup>th</sup> May 2023 at 7.15pm.