



CANEWDON PARISH COUNCIL

PO Box 6126, Rochford, Essex, SS1 9YG

www.canewdonparishcouncil.gov.uk

01702 595 767



Minutes of the Allotments Committee meeting held at the Village Hall, Lambourne Hall Road, Canewdon on Wednesday 1st February 2023 at 6.55pm.

Present:	<u>Chairman:</u>	Cllr. L. Van Houten
	<u>Members:</u>	Cllr. J. Craven Kelly Holland (ex-officio)
	<u>Officers:</u>	Kathryn Hayden, Admin Assistant
	<u>Members of the public:</u>	Two

AL22/18 Apologies for Absence

No apologies for absence had been received.

AL22/19 Minutes

RESOLVED that the minutes from the Committee meeting on 4th of January 2023 be approved as a correct record and be signed by the Chairman after the meeting.

AL22/20 Declaration of interests and dispensations

None declared.

AL22/21 Public participation session

Nothing raised.

AL22/22 Tenancies and plots

The Clerk advised that four tenant renewal contracts were currently outstanding. Tenants have been contacted and advised that they have until Monday 6th of February to renew otherwise they will relinquish their plots. After this date the Clerk will revert to the waiting list for future tenants.

AL22/23 Allotment concerns/issues

None were raised.

AL22/24 To consider Tenant representation on the committee.

This item was deferred to the next meeting pending confirmation of tenants still awaiting renewal of plots.

RESOLVED that the item be deferred to the next Committee Meeting.

AL22/25 To consider the update on renewals.

This item was discussed in minute reference AL22/22.

AL22/26 To consider the quotations for the Allotments Grounds Maintenance contract.

A discussion was held regarding the report provided by the Clerk. Unfortunately, due to technical issues this was not available to all councillors and therefore the item was deferred.

RESOLVED that the item be deferred to the next Committee Meeting.

AL22/27 To receive an update regarding the leaking water trough.

The Admin Assistant provided an update on the leaking water trough. A photo had been received of the damaged item.

RESOLVED that the Admin Assistant would look into prices for repair of the water trough however this would need to wait until the Spring when the water is turned back on again.

AL22/28 Items for the next agenda

To consider the quotations for the Allotments Ground Maintenance Contract
Tenant Representation on the Committee.

AL22/17 Future Committee meetings

The next Allotments Committee Meeting is on Wednesday 1st of March 2023 at 6:45pm.

The meeting was closed at 19:10pm

Chairman's Signature

Dated