

CANEWDON PARISH COUNCIL

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Minutes of the Allotments Committee meeting held at the Village Hall, Lambourne Hall Road, Canewdon on Wednesday 4th January 2023 at 6.45pm.

Present:	<u>Chairman:</u>	Cllr. L. Van Houten
	<u>Members:</u>	Cllr. J. Craven Cllr. A. Holmes
	<u>Officers:</u>	Kelly Holland, Parish Clerk
	<u>Members of the public:</u>	None

AL22/10 Apologies for Absence

No apologies for absence had been received from Mr Joslin.

AL22/11 Minutes

RESOLVED that the minutes from the Committee meeting on 5th October 2022 be approved as a correct record and be signed by the Chairman after the meeting.

AL22/12 Declaration of interests and dispensations

None declared.

AL22/13 Public participation session

None present.

AL22/14 Tenancies and plots

The Clerk gave an update on the renewals which were due by 1st January 2023. Just over half of the tenancies had been renewed to date, reminder letters were scheduled. An update would be presented to the next Committee meeting.

AL22/15 Allotment concerns/issues

The Chairman reported that the water had not been turned off in October, this was identified by a leak to one of the bottom water troughs. The water has now been turned off and would need to be turned back on in March /April. Repairs to the trough to stop the leak would be needed.

As there was a tenant vacancy on the Committee, members asked that this be advertised once the tenancies had been renewed/completed.

RESOLVED that

- (a) costings be investigated to repair the leaking water trough.
- (b) the vacancy on the Committee be advertised to the tenants.

AL22/16 **Items for the next agenda**

To consider the quotations to repair the leak to the water trough
To consider tenant representation on the Committee

AL22/17 **Future Committee meetings**

The next Allotments Committee Meeting is on Wednesday 1st of February 2023 at 6:45pm.

The meeting was closed at 6.58pm

Chairman's Signature

Dated