

CANEWDON PARISH COUNCIL

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Members of the Allotments Committee are hereby summoned to attend the Allotments Committee Meeting in the Trust House, Anchor Lane on Wednesday 15th September 2021 at 7.00pm for the purpose of considering the following business. Members of the press and public are welcome to attend.

K Holland

Kelly Holland
Clerk to Canewdon Parish Council

9th September 2021

ALLOTMENTS COMMITTEE MEETING ON WEDNESDAY 15th SEPTEMBER 2021 AT 7.00PM

AGENDA

1. **Apologies for absence**
2. **Minutes**
Recommendation to accept the minutes from the Committee meeting on 21st July 2021 (appendix 1).
3. **To receive member's declarations of interests and dispensations in items on the agenda.** *Requests for dispensations should be requested from the Clerk the day before the meeting.*
4. **Public participation session with respect to items on the agenda and other matter that are of mutual interest.** *There will be 15 minutes available for this session.*

FINANCE AND TENANCIES

5. **To note the current budgets for the allotments (appendix 2).**

DECISION ITEMS

7. **To receive an update regarding the proposed changes to the tenancy agreement.**
8. **To consider update regarding the security of the allotment site.**
9. **To consider the update on the leak to the stop cock.**
10. **To investigate the potential use of allotment plot 22A.**
11. **To note that there was a hole in the hedge to the south west corner of the site and consider whether any action was required.**
12. **To consider the report from the Handyman (appendix 3).**

13. To consider any issues reported by the members of the Committee.

FOR NOTING

14. To note any contact made by the Clerk (under delegated authority) with tenants who had not been tending their plots.

15. Items for the next agenda

16. Future meetings and events

The next Allotments Committee Meeting is on Wednesday 20th October 2021 at 7pm.