

CANEWDON PARISH COUNCIL

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Members of the Allotments Committee are hereby summoned to attend the online Allotments Committee Meeting on Wednesday 19th May 2021 at 7.00pm for the purpose of considering the following business. **Members of the press and public are welcome to attend, please contact the Clerk before 3pm on the day of the meeting to request access**

K Holland

Kelly Holland
Clerk to Canewdon Parish Council

13th May 2021

ALLOTMENTS COMMITTEE MEETING ON WEDNESDAY 19th MAY 2021 AT 7.00PM

AGENDA

1. **Apologies for absence**
2. **Minutes**
Recommendation to accept the minutes from the Committee meeting on 17th March 2021 (appendix 1).
3. **To receive member's declarations of interests and dispensations in items on the agenda.** *Requests for dispensations should be requested from the Clerk the day before the meeting.*
4. **Public participation session with respect to items on the agenda and other matter that are of mutual interest.** *There will be 15 minutes available for this session.*

FINANCE AND TENANCIES

5. **To note the current budgets for the allotments (appendix 2).**
6. **To note that there were no vacant plots.**

DECISION ITEMS

7. **To consider the information relating to visual inspections of the plots and whether there were any concerns relating to tenants not tending plots.**
8. **To consider any issues reported by the members of the Committee.**
9. **To consider how to keep tenants better informed as to when manure is being delivered and other processes such as details of when grass will be cut.**
10. **To consider whether a noticeboard is available or needs to be provided on site.**

FOR NOTING

11. To note any contact made by the Clerk (under delegated authority) with tenants who had not been tending their plots.

12. Items for the next agenda

13. Future meetings and events

The next online Allotments Committee Meeting is on Wednesday 16th June 2021.