



CANEWDON PARISH COUNCIL

PO Box 6126, Rochford, Essex, SS1 9YG
www.canewdonparishcouncil.gov.uk
 07596 747873



Minutes of the online budget meeting held on Wednesday 18th November 2020 at 7.00pm.

Present: Chairman: Cllr. J. Craven

Councillors: Cllr. J. Barber Cllr. J. Byford Cllr. M. Halford
 Cllr. S. Kirton Cllr. V. Stanton Cllr. L. Van Houten

Officers: Kelly Holland, Parish Clerk

Members of the public: None

FC20/97 Apologies for Absence

Apologies had been received from Cllr. M. Sohail, no apologies had been Cllr. A. Holmes.

RESOLVED that the apologies be accepted.

FC20/98 Declaration of interests and dispensations

Cllr. J. Barber declared a pecuniary interest in item 16 as she was an allotment tenant. She took part in the decision of the item.

Cllr. J. Byford declared a pecuniary interest in item 16 as his wife was an allotment tenant. He took part in the decision of the item.

Cllr. M. Halford declared a pecuniary interest in item 8 as he was a member of the Parochial Church Council. He took no part in the decision of the items relating to the Church Council. He also declared a pecuniary interest in item 16 as he was an allotment tenant. He took part in the decision of the item.

Cllr. S. Kirton declared a pecuniary interest in item 16 as she was an allotment tenant. She took part in the decision of the item.

FC20/99 Finance 2020/21

Members considered whether any virements were required within the 2020/21 budget and also considered whether to make a donation to the Essex Air Ambulance.

RESOLVED that

- (a) a virement of £300.00 be made to Subscriptions (4055) from Insurance (4080);
- (b) a donation of £200.00 be made to the Essex Air Ambulance.

FC20/100 **Finance 2021/22**

The Clerk would complete the BA Honours Degree in Community Governance at the end of 2020 and requested permission to continue with her studies for a further two years to achieve the MA in Public Leadership and Management.

Consideration was given to providing some form of festive lighting in the village in December 2021, further details would need to be confirmed in the New Year.

Members reviewed and amended the budget report for 2020/21 and to raising the allotment rent and water charges with effect from 1st January 2022.

RESOLVED that

- (a) the Parish Council fund the Clerk to complete the MA in Public Leadership and Management. The Parish Council require the Clerk to remain in the Parish Council's employ for two years after receiving the qualification. However, should extenuating circumstances arise, the Parish Council would reconsider the position;
- (b) a budget of £4,000 be created for Festive Lighting;
- (c) a budget of £49,188 is required for 2021/22, this was an increase of £695.00 compared to 2020/21. Confirmation of the tax base from Rochford District Council was expected late December 2020; the precept figure could not be confirmed until this had been received. The precept figure for 2021/22 would be confirmed at the Parish Council meeting on 6th January 2021;
- (d) the allotment rents be increased to £21.00 and the water charges be increased to £11.00 for a full plot with effect from 1st January 2022.

FC20/101 **Reserves**

Members considered the general and earmarked reserves including moving any unspent budget for projects in 2020/21 into earmarked reserves for use in the new financial year.

RESOLVED that the earmarked reserves be amended to the following with effect from 1st April 2021:

Village enhancement	£1,000.00
IT Equipment	£500.00
Befrienders	£500.00
Street Lighting Supply	£6,000.00
Street Lighting Replacement	£3,000.00
Reflection Area	£1,500.00
Elections	£2,500.00
Allotments	£800.00
Allotment Hedge cutting	£400.00
Village Pond	£2,000.00

Village Repairs/Maintenance	£1,000.00
Footpaths	£1,000.00
Asset maintenance	£5,000.00
Parish Poll	£1,000.00
Green Gym	£3,000.00

FC20/102 Future Parish Council meetings

The next online Parish Council Meeting will be held on Wednesday 2nd December 2020 at 7.15pm.

The meeting was closed at 8.34pm

Chairman's Signature

Dated