

# CANEWDON PARISH COUNCIL

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## Minutes of the online Allotments Committee meeting held on Wednesday 17<sup>th</sup> March 2021 at 7.00pm.

**Present:** Chairman: Cllr. L. Van Houten  
Members: Cllr. J. Craven Mr S. Joslin (tenant)  
Cllr. M. Sohail  
Officers: Kelly Holland, Parish Clerk  
Members of the public: None

### **AL20/28 Apologies for Absence**

Apologies had been received from Mr Page.

**RESOLVED** that the apologies be accepted.

### **AL20/29 Minutes**

**RESOLVED** that

- (a) the minutes from the Committee meeting on 28<sup>th</sup> January 2021 be approved as a correct record and would be signed by the Chairman after the meeting;
- (b) the minutes from the Committee meeting on 25<sup>th</sup> February 2021 be approved as a correct record and would be signed by the Chairman after the meeting.

### **AL20/30 Declaration of interests and dispensations**

None declared.

### **AL20/31 Public participation session**

None present.

### **AL20/32 Budgets**

The Committee were informed of the budget provision for the allotments. The Clerk advised that a water bill had been received totalling £489.11 although the Council had a credit on the account of £154.64. There was a discussion regarding possible leaks and the requirement for a new water meter, Mr Joslin offered to investigate.

### **AL20/33 Renewals**

Of the five vacant plots, two were in the process of being allocated to new tenants. The remaining three plots would be shown to prospective tenants over the coming days.

**AL20/34**      **Visual Inspections**

No issues were raised.

**AL20/35**      **Allotment concerns/issues**

Members were advised that it had been getting busier over the last two weeks. The ditch at the bottom of the site was full with six feet of water, the drain was uphill from the ditch. There were concerns for public safety as the ditch ran alongside Gardiners Lane which was used by many people.

**RESOLVED** that the Clerk liaise with the District Councillors and ask that the issue be raised with the Rochford District Council Flood Forum.

**AL20/36**      **Delegated Authority**

No action had been taken by the Clerk under delegated authority.

**AL20/37**      **Items for the next agenda**

To consider how to keep tenants better informed as to when manure is being delivered and other processes such as details of when grass will be cut

To consider whether a noticeboard is available or needs to be provided on site.

**AL20/38**      **Future Committee meetings**

The next online Allotments Committee Meeting will be held on Wednesday 21<sup>st</sup> April 2021 at 7.00pm.

The meeting was closed at 7.24pm

Chairman's Signature

Dated