

CANEWDON PARISH COUNCIL



Clerk to the CPC: Mrs Kelly Holland
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Minutes of the Parish Council Meeting held at Canewdon Village Hall on Wednesday 6th February 2013 at 7.15pm.

Present: Chairman: Cllr. N. Wallace Vice Chairman: Cllr. L. Van Houten
Councillors: Cllr. C. Argent Cllr. J. Ince Cllr. R. Kirton
Cllr. C. Nicol Cllr. J. Smith
Officers: Kelly Holland, Parish Clerk
Members of the public: One

12/203 Apologies for Absence

Apologies for absence were received from Cllrs. E. Toleman and B. Wallace.

RESOLVED that the apologies be accepted.

12/204 Minutes

RESOLVED that the minutes from the Parish Council meeting held on 2nd January 2013 be approved as a correct record and signed by the Chairman.

12/205 Progress Report

- 12/183 (f) Rochford District Council will install a litter bin; this will be installed within the next few weeks.
- 12/195 (f) Telephone banking mandate completed, awaiting confirmation from Barclays Bank.
- 12/195 (g) Chairman to look into laptop leasing.

12/206 Declaration of interests and dispensations

Cllr. C. Argent declared a personal interest in item 12/217 as he was an allotment tenant;
Cllr. R. Kirton declared a personal interest in item 12/217 as he was an allotment tenant;
Cllr. C. Nicol declared a personal interest in item 12/209(c) as she was a member of the Education Trust, she took no part in the decision of the item;
Cllr. J. Smith declared a personal interest in item 12/209(c) as she was a member of the Education Trust;
Cllr. L. Van Houten declared a personal interest in item 12/209(c) as she was a member of the Education Trust, she took no part in the decision of the item;
Cllr. N. Wallace declared a personal interest in item 12/209(c) as he was a member of the Education Trust.

12/207 Public participation session

No issues raised.

12/208 District Councillor's report

No report was received.

12/209 **Finance**

The list of payments due to be paid was received along with the bank reconciliation for January 2013. Members considered making a donation to the Educational Trust for the use of the Trust house for planning meetings along with quotations for anti-virus for the laptop and a grant request from the Old Peoples Welfare Committee.

RESOLVED that

(a) the following payments be approved and cheques signed:

Mrs K Holland	101423	£915.89
Acumen Wages	101424	£22.20
EALC	101425	£127.50
DSG Retail	direct debit	£11.00
EDF Energy	direct debit	£342.03

(b) the bank reconciliation figures for January 2013 be approved and accepted;

(c) a donation of £25.00 be made to the Trust towards heating and lighting for the Parish Council planning meetings;

(d) Kaspersky 2013 be purchased for the Parish Council laptop at a cost of £24.99;

(e) further information be requested from the Old People's Welfare Committee before a grant be considered.

12/210 **Planning**

Members considered correspondence from a planning agent regarding neighbourhood planning.

RESOLVED that

(a) the District Council be informed of the comments as set out below for the following application:-

Application No:	13/00029/COU
Proposal:	Change of use of building from Doctors surgery to use as residential dwelling
Location:	1 Village Green
Support	

(b) the information regarding neighbourhood planning be noted.

12/211 **April 2013 meeting**

RESOLVED that the Parish Council meeting scheduled to be held on 3rd April be moved to 10th April.

12/212 **Lent Invest**

The leader of community capacity at Essex County Council had created a new concept where people give up time during Lent instead of alcohol or other items.

RESOLVED that the information be noted.

12/213 **Skate Park**

A meeting had taken place with the finance officer at Great Wakering who gave ideas as to how to prepare a bid for a grant from Sport England.

It was suggested that a pilot project take place along with rebranding the skate park, identifying a baseline and researching and writing the application.

RESOLVED that the Clerk

- (a) apply for a small grant to fund the pilot project and then manage the project;
- (b) the pilot project take place during the Whitsun school holidays;
- (c) visit the skate park at different times to establish a baseline;
- (d) undertake all administration relating to the project.

12/214 **Essex Village of the Year**

Members considered the judge's comments from 2012 and noted that the phone box at Orchard Bungalows, Lambourne Hall Road was not included.

RESOLVED that

- (a) the phone box at Orchard Bungalows be added to the next entry;
- (b) installing a new bench be considered at the next meeting of the Parish Council;
- (c) an article be included in the Broomstick requesting sites for the new bench.

12/215 **Traffic Survey**

Hawkwell Parish Council had written to Essex County Council requesting that they conduct a traffic survey of the district. Essex County Council had replied that this would be undertaken by potential developers and not the County Council.

RESOLVED that no action be taken.

12/216 **Emergency Planning Exercise**

Members considered arranging an emergency planning exercise and felt it would be best to be included in an exercise arranged by the District Council.

RESOLVED that the Clerk request that the Parish Council is included in the next exercise run by the District Council.

12/217 **Allotments**

The code for the lock at the south gate had been changed; the top gate lock code would be amended with effect from 1st March 2013.

12/218 **Items for the next agenda**

Road surface in Apton Hall Road.

Cllr. C. Nicol gave her apologies for the March meeting of the Parish Council.

12/219 **Future Parish Council meetings and events**

The next Parish Council Meeting will be held on Wednesday 6th March 2013 at 7.15pm in the Village Hall.

The meeting was closed at 8pm

Chairman's Signature

Dated
6th March 2013