

# CANEWDON PARISH COUNCIL



Clerk to the CPC: Mrs Kelly Holland  
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## Minutes of the Parish Council Meeting held at Canewdon Village Hall on Wednesday 4<sup>th</sup> April 2012 at 7.15pm.

**Present:**

<u>Chairman:</u>	Cllr. N. Wallace	<u>Vice Chairman:</u>	Cllr. L. Van Houten
<u>Councillors:</u>	Cllr. C. Argent Cllr. J. Smith	Cllr. R. Kirton Cllr. E. Toleman	Cllr. C. Nicol Cllr. B. Wallace
<u>Officers:</u>	Kelly Holland, Parish Clerk		
<u>Members of the public:</u>	One		

### 12/1 Apologies for Absence

Apologies for absence were received from Cllr. J. Ince.

**RESOLVED** that the apologies be accepted.

### 12/2 Minutes

**RESOLVED** that the minutes from the Parish Council meeting held on 7<sup>th</sup> March 2012 be approved as a correct record and signed by the Chairman, Cllr. N. Wallace.

### 12/3 Progress Report

Rochford District Council advised that SITA had been informed that the food waste was being left on the highway following the bin collections.

A letter of thanks had been received from the Canewdon Education Trust for the donation of £20.00 towards the utilities in the Trust House.

### 12/4 Declaration of interests

Cllr. C. Argent declared a personal interest in item 12/13 as he was an allotment tenant;  
Cllr. R. Kirton declared a personal interest in item 12/13 as he was an allotment tenant;  
Cllr. E. Toleman declared a personal interest in item 12/13 as he was an allotment tenant.

### 12/5 Public participation session

No issues raised.

### 12/6 District Councillor's report

No report was received and no apologies were received.

### 12/7 Finance

The list of payments due to be paid was received along with the bank reconciliation for March 2012.

Members received information regarding changes to the National Savings and Investment Account along with quotations for a salt spreader and two shovels.

**RESOLVED** that

- (a) the following payments be approved and cheque signed:

Mrs K Holland	101350	£840.82
Acumen Wages	101351	£21.00
HM Revenue & Customs	101352	£286.47
EALC	101353	£330.80
Essex & Suffolk Water	101354	£25.14
The Information Commissioner	101355	£35.00
The Print Studio	101356	£126.00
Canewdon Community Association & VH	101357	£615.72
PCC of Canewdon	101358	£1,320.00
Canewdon Congregational Church	101359	£540.00
DSG Retail	direct debit	£11.00
EDF Energy	direct debit	£341.59

- (b) the bank reconciliation figures for March 2012 be approved and accepted;
- (c) the information from National Savings and Investments be noted;
- (d) the Clerk obtain further quotations for a 50kg salt spreader and two shovels to be presented to the next meeting of the Parish Council.

12/8

**Planning**

The minutes of the planning committee meeting held on 21<sup>st</sup> March 2012 were received.

The appeal decision relating to Pudsey Hall Farm (11/00541/COU) was received.

**RESOLVED** that

- (a) the District Council be informed of the comments as set out below for the following application:-

- (i) Application No: 12/00133/FUL  
 Proposal: Construct single storey pitched roofed rear extension  
 Location: Whitehouse Farm, Lark Hill Road  
**Members felt that the extension had been well designed and support the application.**
- (ii) Application No: 12/00134/LBC  
 Proposal: Construct single storey pitched roofed rear extension  
 Location: Whitehouse Farm, Lark Hill Road  
**Members felt that the extension had been well designed and support the application.**

- (b) the minutes of the planning committee meeting held on 21<sup>st</sup> March 2012 be noted;
- (c) the appeal decision relating to Pudsey Hall Farm (11/00541/COU) be noted.

**12/9      Consultation – Part 2 of the Localism Act**

Members considered the consultation document regarding part 2 of the Localism Act.

**RESOLVED** that the Parish Council have no comments to make.

**12/10     Diamond Jubilee Memorabilia**

Friends of Canewdon School had purchased commemorative coins for the children. Members discussed alternative memorabilia to purchase for the children.

**RESOLVED** that the Clerk contact the Friends of Canewdon School to ascertain the cost and the amount of coins purchased and whether cases had also been purchased, with a view to the Parish Council donating some funding towards the cost of the coins.

**12/11     Emergency Planning**

Following on from minute 11/268, further information was required for the plan.

Members were unable to progress the emergency planning exercise due to the absence of Cllr. J. Ince.

**RESOLVED** that

- (a) information regarding the emergency centres be investigated;
- (b) consideration of the emergency planning exercise be deferred to the next meeting of the Parish Council.

**12/12     Highways/Environment/Transport/Footpaths/Street Lights**

Members received a list of faulty street lights reported in March 2012 along with an email from Richard Evans at Rochford District Council regarding the grounds maintenance contract for the district.

Members discussed when to inspect the assets of the Parish Council.

Quotations for the supply and fit of a bench along with a location suggestion were considered. Members agreed that the bench should commemorate the Queens Diamond Jubilee.

**RESOLVED** that

- (a) the list of faulty street lights reported in March 2012 be noted;
- (b) the information regarding the grounds maintenance contract be noted;
- (c) members inspect the assets independently and bring any findings to the Parish Council;
- (d) members visit a newly installed bench in Ashingdon before deciding which bench to purchase.

**12/13     Allotments**

An update was received from Cllr. R. Kirton.

A request to erect a metal shed was received from a tenant. Members felt that the metal shed would be out of keeping with the surrounding rural location and had concerns regarding the external appearance. It was also noted that the Education Trust had stipulated that all sheds should be wooden.

**RESOLVED** that the tenant would not be permitted to erect a metal shed on their allotment plot.

**12/14     Crime update**

Various incidents that had taken place over the previous month were reported to members.

**12/15**      **EALC Training Sessions**

Members received a list of training sessions being held in Great Dunmow during May 2012.

The Clerk requested permission to attend the Freedom of Information & Data Protection training at a cost of £43.00 along with training on the Power of General Competence at a cost of £35.00. Ashingdon Parish Council had agreed to pay half of the costs.

**RESOLVED** that the Clerk be authorised to attend the Freedom of Information and Data Protection and Power of General Competence training.

**12/16**      **Items to be added to next Agenda**

None.

**12/17**      **Future Parish Council meetings and events**

The next Parish Council Meeting will be held on Wednesday 2<sup>nd</sup> **MAY** 2012 at 7.15pm in the Village Hall.

The Annual Parish meeting will be held on Wednesday 18<sup>th</sup> **APRIL** 2012 at 7.15pm in the Village Hall.

The next meeting of the planning committee will be held on Wednesday 18<sup>th</sup> **APRIL** 2012 in the Village Hall after the Annual Parish meeting.

**12/18**      **Exclusion of the press and public**

**RESOLVED** that the press and public be excluded from the remainder of the meeting due to confidential business. (Public Bodies (Admissions to Meetings) Act 1960, s 1 (2)).

**12/19**      **Allotment dispute**

Members considered the letter regarding the allotment dispute.

**RESOLVED** that the decision to terminate the plot stands and the plot will be let to a new tenant.

The meeting was closed at 8.26pm

Chairman's Signature

Dated

2<sup>nd</sup> May 2012