

# CANEWDON PARISH COUNCIL



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## Minutes of the Parish Council Meeting at Canewdon Village Hall on Wednesday 1<sup>st</sup> September 2010 at 7.40pm.

**Present:**

<u>Chairman:</u>	Cllr. N. Wallace	
<u>Councillors:</u>	Cllr. R. Kirton	Cllr. J Smith
	Cllr. N. Storer	Cllr. M. Thorne
	Cllr. L. Van Houten	
<u>Members of press and public.</u>	Three	

### 10/102 Apologies for Absence

Apologies were received from Cllr. E. Toleman.

The Chairman advised that he had received a letter of resignation from Cllr. P. Merrell.

**RESOLVED** that the apologies be accepted.

### 10/103 Minutes

- (a) **RESOLVED** that the minutes of the Parish Council meeting held on 7<sup>th</sup> July 2010 be approved as a correct record and signed by the Chairman, N. Wallace.
- (b) **RESOLVED** that the minutes of the extraordinary Parish Council meeting held on 28<sup>th</sup> July 2010 be approved as a correct record and signed by the Chairman, N. Wallace.

### 10/104 Clerks' progress report

Nothing to report.

### 10/105 Declaration of interests

Cllr. R. Kirton declared a personal interest in item 10/121 as he is an allotment tenant.

Cllr. J. Smith declared a personal interest in item 10/110(i) as she has a tenuous connection to the committee.

### 10/106 Appointment of Vice Chairman

**RESOLVED** that Cllr. L. Van Houten be appointed Vice Chairman for the remainder of the year.

### 10/107 Public participation session

A member of the public expressed concern regarding a pending planning application. Members advised her to submit her comments to Rochford District Council.

A member of the public reaffirmed the support from the elderly residents of Althorne Way regarding moving the bus stop from Pylon Cottages to the area at the end of Rest Cottages.

Cllr. M. Thorne advised that the proposal was to make the area between the lighting column and road sign into hard standing, keeping the access to the field clear. It was noted that there would not be sufficient space for a bus shelter to be installed. Consent had been received from the tenant of the field.

The engineer at Essex County Council highways department is making enquiries with the utility companies to ascertain whether any utility cables are under the proposed site. This was expected to take 2 weeks.

**10/108 Parish Councillor Vacancy**

Cllr. N. Wallace requested that members request any interested parties attend the next meeting of the Parish Council.

The vacancy notice will remain on the Parish Council notice boards.

**10/109 District Councillor's Report**

None present and no apologies received.

**10/110 Finance:**

**RESOLVED** that

- (a) the bank reconciliation figures for July 2010 be approved and accepted;**
- (b) the bank reconciliation figures for August 2010 be approved and accepted;**
- (c) the payments and cheques for July 2010 be noted;**
- (d) the payments and cheques for August 2010 be noted;**
- (e) the following cheques be approved for payment and signed;**

01 September 2010	1229	Acumen Wages	20.56
01 September 2010	1230	NSALG	64.63
01 September 2010	1231	Neopost Ltd	69.90
01 September 2010	1232	RHALC	10.50
01 September 2010	1233	A1 Wasps & Bees	39.50
01 September 2010	1234	Chequers Cricket Club - leaflet distribution	25.00
01 September 2010	1235	Audit Commission	334.88
10 September 2010	DD	DSG Retail Ltd	11.00
22 September 2010	DD	EDF Energy 1	251.03
28 September 2010	1236	Clerks Wages	689.24
28 September 2010	1236	Clerks Allowance	35.00
28 September 2010	1236	Clerks Mileage	15.00
28 September 2010	1236	Clerks Expenses	10.00
- (f) that Cllr. R. Kirton be added as an authorised signatory to the Barclays and National Savings bank accounts;**
- (g) that the expenditure of £39.50 to A1 Wasps and Bees for the removal of a wasp nest at the allotments be approved;**
- (h) that the quote of £120.00 for 1000 letterheads from The Print Studio be approved and accepted as this was the most cost effective;**
- (i) that a grant of £150.00 be approved for the Old Peoples Welfare Committee towards the re-decoration of the day centre in Rochford;**
- (j) that the completion of the external audit be noted. Members thanked the Clerk for her work.**

**10/111 Start times of Parish Council meetings**

**RESOLVED** that

- (a) the start time of Parish Council meetings will be 7pm with effect from 5<sup>th</sup> January 2011;
- (b) the timing will be reviewed at the Annual Parish Council meeting in May 2011.

**10/112 East Area Committee**

Due to the resignation of Cllr. V. Newby, a substitute representative was needed for the committee.

Rochford District Council were reviewing the committee and had requested any comments from the Parish Council regarding the set up of the meetings.

**RESOLVED** that

- (a) Cllr. L. Van Houten be the substitute representative for the East Area Committee;
- (b) no comments are submitted to Rochford District Council.

**10/113 Rochford Association of Local Councils**

A motion had been submitted to the association to consider a unified approach from Parish Councils when faced with significant proposals from Rochford District Council.

**RESOLVED** that the Rochford Association of Local Councils be advised that members of the Parish Council believe that a unified approach should be through the association.

**10/114 Independent Remuneration Panel.**

Rochford District Council had advised that the panel would be meeting shortly and any issues be submitted to the panel for consideration.

**RESOLVED** that

- (a) there are not any issues to be considered;
- (b) clarification be sought as to whether members have to confirm in writing their decision to forgo allowances.

**10/115 Power of Wellbeing**

A report was received from the Clerk. Members noted that the electoral mandate could not be met.

**RESOLVED** that this agenda item be deferred to the Parish Council meeting on 1<sup>st</sup> June 2011.

**10/116 Chequers Cricket Club**

Rochford District Council had requested a contribution from the Parish Council towards maintenance costs for solutions to the risk issue at the recreation ground. Members noted that the District Council had previously moved the boundary of the cricket pitch closer to the play area.

**RESOLVED** that Cllr. N. Wallace would draft a letter to Rochford District Council advising that the Parish Council does not have the budget provision to fund any proposals and request that they seek other options.

**10/117 Broadband Survey**

**RESOLVED** that

- (a) the broadband availability in the parish is below average; (Cllr. J. Smith abstained)

(b) the Parish Council agree to the survey of residents, so long as funding is not needed.

#### 10/118 **Parish Questionnaire**

Members received the report generated by the Clerk from the questionnaire replies received.

A brief discussion followed where various ways were considered for the results to be published. There was not sufficient budget provision to deliver a copy of the report to each household in the parish.

**RESOLVED** that

- (a) subject to the agreement from the shop owners, a laminated copy of the report be left at both village shops;
- (b) a copy be left at the village hall;
- (c) the report be published on the Parish Council website;
- (d) a note be put in the next edition of the Broomstick directing parishioners to either of the locations suggested.

#### 10/119 **Planning:**

A list of applications received and determined during July and August was received.

Members considered the request from the Clerk to hold meetings of the planning committee on the third Wednesday of the month, to formulate comments to the District Council on planning applications received. It was noted that premises in which to hold the meetings needs to be sought.

**RESOLVED** that

- (a) the list of applications received and determined in July and August be noted;
- (b) the item regarding planning meetings be deferred to the October meeting of the Parish Council in order for premises to be investigated.

#### 10/120 **Highways/Transport/Footpaths/Street Lights**

Cllr. M. Thorne advised that he had not been able to ascertain why the zig zags opposite the junction of Althorne Way could not be lengthened. He is still liaising with the Highways department at Essex County Council regarding the issue of the parked cars opposite Althorne Way.

Cllr. J. Smith reported on her meeting with Wyvern Community Transport regarding the proposed shopper bus. The scheme is currently in the process of obtaining funding and it is hoped that the bus will provide three services per day.

No report had been received from the footpath representative.

The report on faulty street lights in the parish was received.

P30	Chestnut Path	Light shade broken
6	Ducketts Mead	Light is blocked by 2 trees
P11	Lark Hill Road	Light is on all day
P20	Sycamore Way	Light is not working
P21	Sycamore Way	Light is not working
P17	Sycamore Way	Light is not working

**RESOLVED** that

- (a) the parking problem opposite Althorne Way be deferred to the October meeting of the Parish Council;

- (b) the faulty street light report be noted.

**10/121 Allotments**

The path at the bottom of the allotments had eroded away and was blocked. This needs to be re-established.

Two tenants had requested permission to swap plots.

More vandalism, including broken windows, had occurred at the allotments. The police had been informed and had requested the complaints be put in writing. Members believed that CCTV could be a deterrent.

The lock on the gate keeps jamming; glue may have been inserted into the lock.

The skip is two thirds full and will be collected on Friday 10<sup>th</sup> September 2010.

**RESOLVED** that

- (a) Cllr. R. Kirton write to the tenants at the bottom of the allotments requesting they remove the obstructions on the path.
- (b) tenants be given permission to swap allotment plots so long as the Clerk receives a signed letter from both tenants requesting the swap.
- (c) Cllr. R. Kirton obtain quotes for CCTV and submit them to the October meeting of the Parish Council for consideration.

**10/122 Notifications**

The Clerk requested permission to attend the Annual General Meeting of the Essex Association of Local Councils on 29<sup>th</sup> September 2010. This event was free of charge.

**RESOLVED** that

- (a) the Clerk be given permission to attend the meeting on behalf of the Parish Council;
- (b) mileage and hours incurred would be reimbursed;
- (c) any relevant information would be reported back to the Parish Council.

**10/123 Items for next Agenda**

Update on village gateways;  
Appoint two new members on the personnel committee;  
Litter bin and bus stop sign at new bus stop in Anchor Lane.

**10/124 Date of the next meeting**

The next Parish Council Meeting is on Wed. 6<sup>th</sup> OCTOBER 2010 at 7.40pm.

The meeting was closed at 9.15pm

Chairman's Signature

Dated



6<sup>th</sup> October 2010