

10/129 Public participation session

A member of the Hunt advised that they are allowed on the footpath if they have the farmers' permission. If the ground is wet then they keep to the side of the footpath.

A member of the public commented that the agenda had not been posted on the website this month. The Clerk apologised for the oversight.

10/130 Parish Councillor Vacancies

Vice Chairman, L. Van Houten reiterated that any interested parties should be directed to the next meeting of the Parish Council.

10/131 Report from District Councillor

District Councillor, T. Capon gave her apologies for not attending the September meeting of the Parish Council.

The survey of Area Committees has found that the meetings may not be as successful in the West area of the district.

Suggestions have been received for the public to have the opportunity to speak with the representatives from the authorities on a one to one basis before or after the meetings.

10/132 Finance

The quarterly financial report and the quarterly report on the Clerks working hours were received.

RESOLVED that

- (a) the bank reconciliation figures for September 2010 be approved and accepted;
- (b) the payments and cheques for September 2010 be noted;
- (c) the following payments be approved and cheques signed;

01 October 2010	1238	Acumen Wages	20.56
01 October 2010	1239	Neopost Ltd	69.90
01 October 2010	1240	Essex & Suffolk Water	297.05
01 October 2010	1241	Society of Local Council Clerks	118.00
01 October 2010	1242	The Print Studio	141.00
01 October 2010	1243	HMRC	391.48
10 October 2010	DD	DSG Retail Ltd	11.00
22 October 2010	DD	EDF Energy 1	256.92
28 October 2010	1244	Clerks Wages	689.24
28 October 2010	1244	Clerks Allowance	35.00
28 October 2010	1244	Clerks Mileage	50.00
28 October 2010	1244	Clerks Expenses	25.00

- (d) the quarterly financial report be noted;
- (e) that the Clerks working hours remain at 16 per week and any overtime accrued will be reimbursed;
- (f) that Councillors N. Wallace, J. Smith, R. Kirton, M. Thorne and N. Storer be authorised signatories for the Barclays Bank account;

- (g) that provisional dates for the precept meeting are 16th and 18th November 2010 pending confirmation that the Trust house and members are available;
- (h) that the donation to the Citizens Advice Bureau be deferred to the Precept Meeting.

10/133 Personnel Committee

As three members were absent from the meeting it was felt that this item should be deferred.

RESOLVED that the appointment of two members to sit on the personnel committee be deferred to the next Parish Council Meeting on 3rd November 2010.

10/134 Planning

A list of applications received and determined during September was received.

Members were advised that the Trust house is available on the third Wednesday of the month to hold planning committee meetings. There was no hire charge but donations were accepted towards heat and lighting.

RESOLVED that

- (a) the list of applications received and determined in September be noted.
- (b) that the first official meeting of the planning committee be Wednesday 18th December 2010 and every third Wednesday of the month thereafter.
- (c) Planning applications would be referred to either the planning committee meetings on the Parish Council meetings to facilitate the deadlines set by the District Council;
- (d) that the donation to the Trust for heat and light be reviewed in January 2010 when the Parish Council are better informed as to how often the Trust house will be used.

10/135 Parish Policies

As three members were absent from the meeting it was felt that this item should be deferred.

RESOLVED that the formulation of Parish policies be deferred to the next meeting of the Parish Council on 3rd November 2010.

10/136 Community Initiative Fund

No projects were identified but members were mindful that absent members may have projects that require funding.

RESOLVED that

- (a) absent members be consulted regarding projects for CIF funding;
- (b) the Clerk apply for funding if projects are identified.

10/137 Canewdon Community Association

Due to the resignation of Cllr. V. Newby, a Parish Council representative was needed on the Committee.

RESOLVED that Cllr. J. Smith be appointed as the Parish Council representative for the Canewdon Community Association.

10/138 Affordable Housing

Following on from the parish questionnaire, responses indicate that further housing is not wanted in the village.

RESOLVED that

- (a) the distribution of a housing needs survey is not required at present;
- (b) the item be reviewed on an annual basis.

10/139 Highways/Transport/Footpaths/Street Lights.

Cllr. M. Thorne had advised the Clerk that he had not received any further information from Essex County Council regarding both the parking opposite Althorne Way and the Village Gateways.

The Clerk advised members that salt bins were not being installed by the Highways Authority due to vandalism and misuse in other areas. However, a pilot project was being tested with the distribution of one tonne salt bags to a parish volunteer for distribution in bad weather. The bags would have to be kept in a secure location.

Hugh Cumberland had provided maps regarding the proposal to re-route footpath 24 through a field so that walkers do not have to walk along Lark Hill Road. It was not clear whether permission had been given by the landowners.

RESOLVED that

- (a) the update regarding car parking opposite Althorne Way be deferred to the next meeting of the Parish Council on 3rd November 2010;
- (b) the update regarding Village gateways be deferred to the next meeting of the Parish Council on 3rd November 2010;
- (c) the expression of interest regarding salt bags be ratified;
- (d) Hugh Cumberland be asked to liaise with the landowner in question to gain permission to re-route footpath 24 onto their land;
- (e) The faulty street light report be noted.

10/140 Allotments

The water had been turned off around 20th September. A leak has been discovered at the bottom of the allotments, due to the ball cock being broken in the water trough. Cllr. E. Toleman has offered to replace the ball cock valve in the spring.

A letter has been sent to the tenants at the southern edge of the allotments requesting that the footpath be re-established.

Three tenants had not renewed their tenancy agreements despite reminder letters from the Clerk.

The security of the allotments was discussed, a large range of CCTV suppliers had been identified.

RESOLVED that

- (a) Cllr. E. Toleman will repair the ball cock valve in the spring;
- (b) Letters be sent to the tenants who have not renewed their agreements, requesting payment within fourteen days or they will lose their plot;
- (c) Cllr. R. Kirton will investigate CCTV suppliers further and bring his findings to the precept meeting.

10/141 Essex Association of Local Councils

The Clerk requested permission to attend the Election Day training on 3rd November 2010 at a cost of £60.00. The Clerk advised that this had been budgeted for.

A report was received from the Clerk regarding the Annual General Meeting held on Wednesday 29th September.

RESOLVED that

- (a) the report regarding the Annual General Meeting be noted;
- (b) the Clerk attend the Election Day training on 3rd November 2010;
- (c) mileage and hours incurred would be reimbursed.

10/142 Items from Councillors to be added to next Agenda

Conkers outside Rose Cottage need removing.

Cllr. R. Kirton gave his apologies for the next meeting.

10/143 Date of next Meeting

The next Parish Council Meeting is on Wednesday 3rd November 2010 at 7.40pm.

The meeting was closed at 8.35pm

Chairman's Signature



Dated

3rd November 2010