

CANEWDON PARISH COUNCIL



Clerk to the CPC: Mrs Kelly Holland
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Minutes of Parish Council Meeting at Canewdon Village Hall on Wednesday 3rd November 2010 at 7.40pm.

Present: Chairman: Cllr. N. Wallace
 Vice Chairman: Cllr. L. Van Houten
 Councillors: Cllr. M. Thorne Cllr. J. Smith Cllr. E. Toleman

10/144 Apologies for Absence

Apologies were received from the Cllr. R. Kirton. The Chairman advised that Cllr. N. Storer had handed in her resignation from the Parish Council.

RESOLVED that the apologies be accepted.

10/145 Minutes

RESOLVED that the minutes of the Parish Council meeting held on 6th October 2010 be approved as a correct record and signed by the Chairman, N. Wallace.

10/146 Progress Report from the Clerk

10/134(a) – The Clerk advised that the log store in front of Lambourne Mead Cottages has been forwarded to the enforcement team at Rochford District Council.

The road sign on the build out opposite the school on Anchor Lane has been passed to the contractors for repair.

The Clerk will be meeting with Roxie Curry of Rochford District Council regarding funding towards the proposed spray art project for the teen shelter. The Parish Council have been asked to contribute; clarification will be sought by the Clerk at the meeting.

RESOLVED that the report be noted.

10/147 Declaration of interests

Cllr. E. Toleman declared a personal interest in item 10/161 as he is an allotment tenant.

10/148 Public participation session

A local farmer requested clarification as to the procedure and contact numbers for relevant contractors during adverse weather conditions. It was not clear whom residents should contact if roads were blocked with snow.

RESOLVED that the Clerk contact Lyn Harvey at Essex County Council Highways to clarify the procedure and contact numbers.

10/149 Parish Councillor Vacancies

It was suggested that an article be put in the next issue of the Broomstick. The Clerk advised that the Election Day course she had attended that day had provided examples of adverts to raise awareness of the upcoming elections and that candidates were needed.

RESOLVED that an advert be placed in the next issue of the Broomstick drawing attention to the vacant seats on the Parish Council and the upcoming elections in May.

10/150 Report from District Councillor

None present, no apologies received.

10/151 Finance

RESOLVED that

- (a) the bank reconciliation figures for October 2010 be approved and accepted;
- (b) the payments and cheques for October 2010 be noted;
- (c) the following payments be approved and cheques signed;

01 November 2010	101245	Acumen Wages	20.56
01 November 2010	101246	Canewdon Education Foundation	150.00
01 November 2010	101247	EALC - Election Day training course	60.00
01 November 2010	101248	Neopost Ltd	84.33
10 November 2010	DD	DSG Retail Ltd	11.00
22 November 2010	DD	EDF Energy 1	256.92
28 November 2010	101249	Clerks Wages	689.24
28 November 2010	101249	Clerks Allowance	35.00
28 November 2010	101249	Clerks Mileage	15.00
28 November 2010	101249	Clerks Expenses	10.00

- (d) Barclays Bank be given authority to speak to the Clerk regarding the bank account.

10/152 Personnel Committee

Members discussed whether three members were required to sit on the committee.

RESOLVED that

- (a) The number of Councillors required to sit on the personnel committee be changed from three to two;
- (b) Cllr. L. Van Houten be appointed onto the committee.

10/153 Rochford District Council Consultations

Members discussed the amendments that had been made to the revised Core Strategy namely:

- the target delivery date having been changed from 2021 to 2031
- the target of a minimum of 4750 dwellings for the district has been amended to a maximum of 3800 dwellings.

Members considered the request for suggestions on further improvements to the planning service and the request for a representative to attend the Planning forum meeting.

RESOLVED that

- (a) no further comments be submitted to Rochford District Council regarding the changes to the Core Strategy;

- (b) no comments be submitted to Rochford District Council regarding improvements to the planning service;
- (c) Cllr. L. Van Houten attend the Planning forum meeting.

10/154 Essex County Council Consultations

Members discussed both the Waste Development Document and the Preliminary Flood Risk Assessment.

RESOLVED that

- (a) The following comments be forwarded to the County Council regarding the Waste Development Document:
 - (i) Members feel that residents having to use the recycling centre for household in Rayleigh was inconvenient. Use of the centre in Southend on Sea would be extremely beneficial to parishioners
- (b) The following sites be submitted to the County Council regarding the Preliminary Flood Risk Assessment:
 - (i) The first bend just before Bolt Hall Farm floods due to water running off of Church Hill;
 - (ii) The bend en route to Wallasea Island by the lodge is prone to flooding;
 - (iii) Lower Road, off of Greensward Lane, Ashingdon.

10/155 Planning:

RESOLVED that the District Council be informed of the comments as set out below the following applications:-

Application No: 10/00674/FUL
Proposal: Construct Cart Lodge
Location: Gardiners Farm, Gardiners Lane
No comments or objections.

10/156 Canewdon Community Association – Village Hall Rebuild

RESOLVED that Chairman, N. Wallace will sit on the village hall rebuild committee.

10/157 Parish Policies

Members considered the policies of Stambridge Parish Council. After a brief discussion, Chairman, N. Wallace agreed to draft policies to be presented at the next meeting of the Parish Council.

RESOLVED that the formation of parish policies be deferred to the next Parish Council Meeting on 1st December 2010.

10/158 Teen Shelter – Spray Art Project

Further to the progress report from the Clerk, members agreed to consider contributing to the project following the Clerk's meeting with the officer from the District Council.

RESOLVED that the consideration of a contribution to the spray art project be deferred to the next Parish Council Meeting on 1st December 2010.

10/159 Highways/Environment/Transport/Footpaths/Street Lights.

Cllr. M. Thorne advised that he is still waiting for a response from the Highways department regarding the parked cars opposite Althorne Way.

Members were also advised that Highways were still resisting extending the zig zags outside the pond, next to the School. The zig zags have still not been repainted following the road works in the summer.

The village gateways have been made and are with the contractor. The installation is scheduled for the end of the following week.

The Clerk requested clarification as to who should write to the landowner of the field where the proposed re-routing of footpath 24 was.

Members discussed the conkers gathering outside Rose Cottage and agreed that it was a seasonal occurrence and that is out of the Parish Council's control.

Further to minute 10/139 (c), a volunteer was required to coordinate the pilot scheme for the salt bags during the winter months. Members suggested that a local farmer may be willing to store and co ordinate the distribution. The allotment site was also considered.

Vice Chairman, L. Van Houten advised that she had been contacted by the environmental health officer at Rochford District Council as complaints had been received regarding the noise of the bird scarers. There is a requirement that bird scarers meet a code of practice issued by the National Farming Union.

Further complaints had been received by the environmental health officer regarding the noise from the model aircraft club and clay pigeon shooting.

Cllr. J. Smith advised that the footway from the school to the new bus stop had been marked so it was assumed that repairs will be made.

RESOLVED that

- (a) the update regarding car parking opposite Althorne Way be deferred to the next meeting of the Parish Council on 1st December 2010;
- (b) the Clerk write to the landowner of the field for the proposed rerouting of footpath 24 for permission;
- (c) no further action is required regarding the conkers outside Rose Cottage;
- (d) the Chairman, N. Wallace will contact local farmers to ascertain whether he would consider volunteering to store and coordinate the distribution of salt during the winter months;
- (e) the complaint regarding the model aircraft club and clay pigeon shooting be included on the agenda for the next meeting of the Parish Council on 1st December 2010.

10/160 Women's Institute Christmas party

RESOLVED that Vice Chairman, L. Van Houten and guest attend the Christmas party on behalf of the Parish Council.

10/161 Allotments Report

Cllr. E. Toleman advised that he had attempted to fix the broken ballcock but he did not have the correct key. Once Cllr. R. Kirton returns from his holiday he will collect the correct key and fix the ballcock.

Following on from minute 10/140 (b), the Clerk advised that two tenants had returned their remittance for the rent of the allotment plot but she was awaiting the tenancy agreement. One tenant had not returned either the agreement or remittance.

RESOLVED that

- (a) the Clerk continue to contact the two tenants and request the return of the signed tenancy agreement;

- (b) the tenant that has not returned the remittance or agreement shall be served with a letter terminating his plot with immediate effect.

10/164 Date of next Meeting

The next Parish Council Meeting is on Wed. 1st DECEMBER 2010 at 7.40pm.

The Budget and Precept meeting will be held in the Trust House on Tuesday 16th NOVEMBER 2010 at 7.00pm

- 10/166** **RESOLVED** that the press and public be excluded from the remainder of the meeting due to confidential business. (Public Bodies (Admissions to Meetings) Act 1960, s 1 (2)).

10/167 Personnel matters


Members considered the report from the Clerk regarding personnel matters relating to her position and contract.

RESOLVED that

- (a) Item 1 of the report be authorised and added as an appendix to the Clerks contract;
- (b) Item 2 be investigated with the results being submitted to the budget and precept meeting for decision.

The meeting was closed at 9.10pm

Chairman's Signature



Dated

1st December 2010