



**10/248**      **Finance**

The list of payments made in February 2011 and those due to be paid in March 2011 were received along with the bank reconciliation for February 2011.

Members reviewed the budget heads to ascertain where the Parish Council had under spent and overspent. The Clerk suggested moving funds from Village repairs/maintenance budget as funds had not been spent to date nor was any expenditure expected.

**RESOLVED** that

- (a) the bank reconciliation figures for February 2011 be approved and accepted;
- (b) the payments and cheques for February 2011 be noted;
- (c) the following payments be approved and cheques signed:

01 March 2011	101276	Acumen Wages	21.00
01 March 2011	101277	RRAVS - donation	25.00
01 March 2011	101278	Canewdon Educational Foundation	25.00
01 March 2011	101279	Neopost Ltd	71.39
01 March 2011	101280	AYL Office & Exhibition Systems	126.00
10 March 2011	d/d	DSG Retail Ltd	11.00
22 March 2011	d/d	EDF Energy	251.03
28 March 2011	101281	Mrs K Holland	749.24

- (d) the available budget of £500.00 under heading Village repairs/maintenance be moved to the following budget heads:

National Insurance & PAYE	£177.09
Wages Service	£0.24
Postage/Stationary/Mobile	£120.00
Other Office Equipment	£78.59
External Audit	£85.00
Computer Insurance	£0.32
Travel Expenses	£20.00
<b>TOTAL:</b>	<b>£481.24</b>

**10/249**      **Planning**

The minutes of the planning committee meetings held on 19<sup>th</sup> January 2011 and 16<sup>th</sup> February 2011 were received.

**RESOLVED** that the minutes of the planning committee meetings held on 19<sup>th</sup> January 2011 and 16<sup>th</sup> February 2011 be noted.

**10/250**      **Personnel Committee**

Members noted that the Clerks appraisal was due before 31<sup>st</sup> March 2011. A date was to be determined between the Clerk and members of the personnel committee.

**10/251**      **Royal Wedding Celebrations**

Cllr. B. Wallace advised that the school were hoping to have a party to celebrate the royal wedding and it was hoped that something could be purchased to give to the children to commemorate the occasion.

Members agreed that the gift to the children of the school was a good idea and suggested that the school apply to the Parish Council for a grant towards the gift.

**RESOLVED** that the Clerk forward a grant form to the school for purchasing the commemorative gift for the children.

#### 10/252 **Consultations**

A letter was received from Essex County Council regarding proposed changes to the library service. The Clerk advised that confirmation had been received from Essex County Council that the mobile library provision was unaffected, however the timetable may change.

Rochford District Council published the Local List Supplementary Planning document which detailed buildings and items of street furniture within the parish which are considered to be of local historical or architectural importance. Members considered the document and suggestions were made for additions to the list.

**RESOLVED** that

- (a) due to the receipt of information that the mobile library provision was unaffected, the Parish Council had no comments to make to Essex County Council;
- (b) the Clerk request that the following three buildings be added to the Local List Supplementary Planning document:
  - (i) World War Two radar site in Gardiners Lane
  - (ii) Grapnells Farm House
  - (iii) Ivy Cottages.

#### 10/253 **2011 Essex Village of the Year and Best Kept Village Competition**

Following on from the positive comments received from the judges in 2010, members felt that the Parish Council should review and implement the comments from the previous competition and enter again this year.

**RESOLVED** that the Parish Council enter the Essex Village of the Year and Best Kept Village competitions.

#### 10/254 **Digital Switchover**

Information regarding the digital switchover was received; the Clerk advised that the information had been passed to the Community Association for publication in The Broomstick.

#### 10/255 **Annual Parish meeting**

As elections will be held on 5<sup>th</sup> May 2011, the Annual Parish meeting could not be held between 28<sup>th</sup> March 2011 and 5<sup>th</sup> May 2011. An alternative date was discussed.

**RESOLVED** that the Annual Parish meeting will take place on Wednesday 11<sup>th</sup> May 2011 at 6.30pm.

#### 10/256 **Highways/Environment/Transport/Footpaths/Street Lights**

Following on from minute 10/231, some members of the Parish Council had walked the path in Gays Lane and found that there was not a problem with the condition of the path. Christopher Brown the public rights of way officer at Essex County Council has also visited and advised that no problems had been identified.

Members were presented minutes of Parish Council meetings between April and July 2006 regarding the path from Anchor Lane to Canute Close.

Following on from the Clerks progress report earlier in the meeting, members considered reporting the issues with parked cars within the parish to the Police for further investigation.

The highways authority advised that the path opposite the infant school entrance was not due to be resurfaced as there was not sufficient levels of depth to carry the work out efficiently and the path was not classed as a category 1 defect. Members disputed that the works were aesthetic and believed the elderly or very young could trip. It was also noted that following the work to the priority sign in Anchor Lane, hand and footprints had been inserted into the concrete which have created a further trip hazard.

A company named Village Taxis had contacted the Parish Council regarding a possible minibus service for Paglesham and Canewdon. As the Crouch Village Link had recently been established, members believed that there would only be an occasional need for an additional service.

Cllr. N. Wallace advised the Parish Council that the footpath representative had resigned.

Members received a list of faulty street lights reported in February 2011.

**RESOLVED** that

- (a) no further action be taken regarding
  - (i) the path in Gays Lane;
  - (ii) the path from Anchor Lane to Canute Close;
- (b) the Police be asked to investigate the problem with parked cars within the parish;
- (c) the Clerk inform the highways authority that
  - (i) the works required to the path opposite the infant school entrance were not aesthetic and are a trip hazard for the elderly and younger members of the parish;
  - (ii) the concrete in front of the priority sign in Anchor Lane needed repair as hand and footprints had been set in the concrete;
- (d) the Clerk thank Village Taxis for the offer of an additional service and advise that it may not be feasible due to the recent establishment of the Crouch Village Link;
- (e) the post of footpath representative be considered at the next meeting of the Parish Council.

**10/257 Allotments Report**

The Clerk advised that the tenant of plot 20a had not returned his signed tenancy agreement. The refund of overpaid rent and water charges had been approved earlier in the meeting and the tenancy would be terminated with effect 3<sup>rd</sup> March 2011.

Cllr. R. Kirton was awaiting quotes to clear the weeds and rubbish from along the school fence.

**10/258 Essex Association of Local Councils/Society of Local Council Clerks**

Members received a list of training sessions being held in Great Dunmow during March 2011. The Clerk requested permission to attend the Society of Local Council Clerks (SLCC) annual general meeting and training day on 19<sup>th</sup> March 2011.

**RESOLVED** that

- (a) Cllr. R. Kirton and the Clerk be authorised to attend the allotment training day on 10<sup>th</sup> March 2011 at Great Dunmow;
- (b) The Clerk be authorised to attend the Society of Local Council Clerks annual general meeting and training day on 19<sup>th</sup> March 2011.

**10/259 Items to be added to next Agenda**

Possible path in recreation ground from Gays Lane entrance to existing path

10/260 **Date of next meetings**

The Chairman advised that should any applications be received, there will be a planning committee meeting at 7.00pm on Wednesday 16<sup>th</sup> MARCH 2011 in the Trust House, followed by a Councillor Surgery at 7.30pm. Councillors N. Wallace and C. Argent gave their apologies for the meeting.

It was agreed that all members of the Parish Council did not need to be present at the surgery.

The next Parish Council Meeting is on Wednesday 6<sup>th</sup> APRIL 2011 at 7.00pm.

**RESOLVED** that Cllrs. J. Smith, R. Kirton and J. Ince attend the Councillor surgery on 16<sup>th</sup> March 2011.

The meeting was closed at 8.13pm

Chairman's Signature



Dated

6<sup>th</sup> April 2011