

CANEWDON PARISH COUNCIL



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Minutes of the Parish Council Meeting at Canewdon Village Hall on Wednesday 7th July 2010 at 7.40pm.

Present:	<u>Chairman</u>	Cllr. N. Wallace	
	<u>Councillors</u>	Cllr. R. Kirton Cllr. J. Smith Cllr. E. Toleman	Cllr. P. Merrell Cllr. M. Thorne Cllr. L. Van Houten
	<u>Members of press and public</u>	None	

10/78 APOLOGIES FOR ABSENCE

Apologies were received from Vice Chairman, V. Newby and Cllr. N. Storer.

RESOLVED that the apologies be accepted.

10/79 MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the Parish Council meeting held on 2nd June 2010 be approved as a correct record and signed by the Chairman, N. Wallace.

10/80 CLERKS' PROGRESS REPORT

10/72 – Letters had been received from The Trust and Canewdon Primary School confirming that the Parish Council can use the Trust House and/or School Hall in an emergency.

10/81 DECLARATION OF INTERESTS

Cllr. R. Kirton declared a personal interest in item 10/92 as he is an allotment tenant.
Cllr. E. Toleman declared a personal interest in item 10/92 as he is an allotment tenant.

10/82 PUBLIC PARTICIPATION SESSION.

None present

10/83 REPORT FROM MARK HUGHES FROM ESSEX COUNTY COUNCIL REGARDING THE YOUTH BUS

- Mark had prepared a report which was circulated to Councillors.
- Mark originally visited the Parish Council in November 2009 to discuss the youth provision as the numbers attending the youth centre had dwindled before it was finally shut down.
- The mobile unit was deployed from January 2010 to the end of May 2010 to establish whether there was any interest for opening a new youth centre/club. The core age range was 13 - 19 year olds.
- Every child within the age range has received a letter advising that the bus was in the village on Wednesday evenings. Fourteen sessions had been delivered.
- The bulk of the youth attending were between 10 – 12 years old. The youth workers had to leave the bus to look for the youth within the core age range and found the young people at the park.

When asked if they would support a new youth club, the general consensus was that they might attend if a new club started. Only four people within the core age range requested the youth centre re-open.

- The Boys and Girls Club may offer a provision for the younger children outside the core age range, however they would need assurance that young people will use it.
- The Chairman, N. Wallace advised that the youth bus was missed when it was unable to attend. He advised that since the nights had been lighter, more children had started attending. May have been a victim of timing, in winter months it was cold so children may not have come out.
- The Chairman, N. Wallace thanks Mark for help and report.

10/84 FINANCE:

RESOLVED that

- (a) the bank reconciliation figures for June 2010 be approved and accepted;
 (b) the payments and cheques for June 2010 be noted;
 (c) the following cheques be approved for payment and signed.

01 July 2010	1215	Acumen Wages	£48.91
01 July 2010	1216	CPRE Subscription	£29.00
01 July 2010	1217	RCCE Subscription	£55.00
01 July 2010	1218	Auditing Solutions	£188.00
01 July 2010	1219	HM Revenue & Customs	£413.61
09 July 2010	DD	BT Payment Services - internet services & line rental - 1.6.10 to 31.8.10	£123.97
10 July 2010	DD	DSG Retail Ltd	£11.00
22 July 2010	DD	EDF Energy 1	£256.92
28 July 2010		Clerks Wages	£689.24
28 July 2010		Clerks Allowance	£35.00
28 July 2010		Clerks Mileage	£15.00
28 July 2010		Clerks Expenses	£10.00

- (d) the Chairman, N. Wallace and the Vice Chairman, V. Newby can sign cheques during the August recess period and authorise any emergency action that may arise.
 (e) The quarterly financial report be noted.
 (f) The quarterly report on the Clerk's working hours be noted.

10/85 INTERNAL AUDIT

The audit report from Auditing Solutions was received. Thanks were extended to the Clerk for ensuring the Council's records were kept properly. Members noted the required action that needed attention.

RESOLVED that the long standing cheque, number 101128 for £4.21, be written back in the cashbook in 2010/11 as a negative payment.

10/86 STANDING ORDERS

The Chairman, N. Wallace answered the queries that had been raised by members.

RESOLVED that the Standing Orders be approved and adopted.

10/87 DISTRICT COUNCILOR'S REPORT

- None present and no apologies received. Members requested the Clerk invite the District Councillors to the Parish Council meetings as their feedback is valued.

10/88 PLANNING

- (a) Location: Wades, Creeksea Road
Application No: 10/00331/LDC
Proposal: Demolish existing structure and construct new two storey rear extension.
No objections.
- (b) Location: 14 Anchor Lane
Application No: 10/00319/FUL
Proposal: Vehicular Crossing.
No objections.
- (c) Location: 19 Butts Paddock
Application No: 10/00245/FUL
Proposal: Convert garage to habitable space.
Permission granted.
- (d) Location: 4 Lambourne Mead Cottages
Application No: 10/00388/FUL
Proposal: Flat roofed rear extension over existing shed, construct detached wood store to front.
No objections.

10/89 AFFORDABLE HOUSING

Members reviewed the information supplied by the Rural Community Council of Essex with reference to distributing a housing needs survey to ascertain whether affordable housing was needed within the village.

RESOLVED that the item be deferred to the Parish Council meeting in October following the analysis of the Parish Council questionnaire.

10/90 PASSENGER TRANSPORT GROUP

Cllr. J. Smith advised that she had attended a meeting with Essex County Council on 8th June 2010.

It was noted that the responsibility of the concessionary travel passes would be moving from Rochford District Council to Essex County Council. The County Council would be producing a questionnaire to find out what is wanted from the concessionary pass and how it should be administered.

Wyvern Community Transport had approached the Parish Council with a proposal to commence a service in the evenings into Hockley and Southend. Cllr. J. Smith advised that she would be attending a meeting to discuss this proposal further.

10/91 FOOTPATHS

Report received and noted. Members requested the Clerk thank the footpath representative, Hugh Cumberland, for his continued hard work and comprehensive, detailed reports.

- (i) **Assistance from the County Councillor**
 Further to a request from the footpath representative to seek assistance in progressing works for the footpaths, members believed that required works were completed within an acceptable time frame, considering the processes that have to be adhered to.

RESOLVED that no further action be taken.

(ii) Extending footpath 24 to the bottom of Ashingdon Hill

The footpath representative believed that an extension to footpath 24 would remove any danger to walkers who currently have to walk along Canewdon Road and Lark Hill Road. The path would also pass through the historical site of the Battle of Ashingdon.

RESOLVED that the footpath representative be asked to draft a suitable route on an Ordnance Survey map and then submit it to the Parish Council for further consideration.

10/92

ALLOTMENTS

Report received from the allotment representative, Cllr. R. Kirton.

(i) Tractor Path Clearance

The clearance had been completed by an allotment tenant. Members requested that a thank you letter be sent to the tenant. Cllr. R. Kirton advised that he had received one quote for the clearance of the tractor path in 2011 and would obtain further quotes for consideration.

RESOLVED that a thank you letter be sent to the tenant.

(ii) Right of way to the water butt

Some tenants are using parts of existing plots as a right of way to the water butt. Cllr. J. Smith advised that historically, there should be a tractor path at the top, middle and bottom of the allotments.

RESOLVED that the Chairman visit the site to ascertain the situation and report back to the September meeting of the Parish Council.

(iii) Swapping Allotment Plots

A request had been received from a tenant to swap allotment plots.

RESOLVED that the Chairman visit the site to ascertain the situation and report back to the September meeting of the Parish Council.

(iv) Skip for the allotments

Further to minute 10/74.2, Cllr. R. Kirton requested that the skip be ordered for the August Bank Holiday weekend.

(v) Security

Locks have already been put on the gates to the allotments, however members are not sure whether they can be made totally secure without substantial fencing.

RESOLVED that the Chairman visit the site to ascertain the situation and report back to the September meeting of the Parish Council.

(vi) Amendments to the Agreements

The allotment representative has received a set of regulations and procedures from the National Society of Allotment and Leisure Gardens that comply with section 12 of the Allotments Act 1950. These regulations need to be reviewed and considered before the agreements are delivered to tenants in August.

RESOLVED that an extraordinary meeting be called by the Chairman at the end of July to review the regulations, procedures and allotment agreements.

10/93

STREET LIGHTS

The report of faulty lights within the parish was received and noted.

P30	Chestnut Path	Light shade broken
P11	Lark Hill Road	Light is on all day

10/94 ITEMS FOR NEXT AGENDA

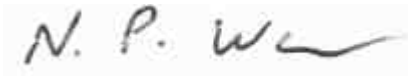
Progress report from Cllr. M. Thorne regarding parking by Althorne Way and Rowan Way.
Report from Cllr. J. Smith regarding the Wyvern Community Transport meeting.

10/95 DATE OF THE NEXT MEETING

There is not a Parish Council meeting in August. The next Parish Council Meeting is on Wed. 1st SEPTEMBER 2010 at 7.40pm.

The meeting was closed at 9pm

Chairman's Signature



Dated

1st September 2010