

CANEWDON PARISH COUNCIL



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Minutes of Parish Council Meeting at Canewdon Village Hall on Wednesday 5th January 2011 at 7.00pm.

Present:

<u>Chairman:</u>	Cllr. N. Wallace		
<u>Vice Chairman:</u>	Cllr. L. Van Houten		
<u>Councillors:</u>	Cllr. R. Kirton	Cllr. J. Smith	Cllr. E. Toleman

10/197 Apologies for Absence

No apologies were received from Cllr. M. Thorne.

10/198 Minutes

RESOLVED that the minutes from the meeting held on 1st December 2010 be approved as a correct record and signed by the Chairman, N. Wallace.

10/199 Progress Report from the Clerk

10/191 - Rochford District Council confirmed that they had not received a change of use application for The Chequers pub. If any external works take place, the enforcement team at the District Council need to be advised.

Members believed that someone is using the public area of the public house as living space and requested the Clerk query this with the District Council.

The loose screw on the priority sign at the build out at Anchor Lane has been fixed. The Highways authority had advised that the light had not been connected to the electricity supply; however this will happen in February.

Members believed that the light had been connected and had worked in the past.

10/200 Declaration of interests

Cllr. R. Kirton declared a personal interest in item 10/212 as he is an allotment tenant.
Cllr. E. Toleman declared a personal interest in item 10/212 as he is an allotment tenant.

10/201 Public participation session

A local farmer requested an update on the salt pilot. The Clerk advised that the County Council requested a volunteer to store the salt bag and then coordinate volunteers to spread the salt at priority places within the parish. As clarification as to the roles of the volunteer had been delayed by the County Council, no such volunteer was found.

The farmer offered to store the salt bag and then allow key people, such as shop keepers, access to the bag to spread the salt.

Members requested the Clerk contact the Highways authority to ascertain whether a salt bag could be delivered this winter.

Cllr. J. Smith advised that the Crouch Village Link, the proposed shopper bus, would commence on 1st February 2011. Timetables for the service which would operate on Tuesdays and Saturdays

would be left in the two village shops and would also be advertised in the Broomstick. In the summer the service would include the Wallasea Island Project.

A local farmer enquired whether there was a start date for the Wallasea Island Project. The Chairman, N. Wallace advised that there had been a delay with the crossrail project and dates were yet to be confirmed. It was hoped that the harbour would commence at the end of 2011.

10/202 Parish Councillor Vacancies

Having attended the Parish Council meeting on 1st December 2010, Mr Christopher Argent and Mrs Carole Nicol expressed their interest in becoming members of the Parish Council.

RESOLVED that

- (a) Mr Christopher Argent be co-opted onto the Parish Council;
- (b) Mrs Carole Nicol be co-opted onto the Parish Council.

10/203 Report from the District Councillor.

The District Councillor, T. Capon, advised that many of the District Council meetings scheduled before the Christmas period had been cancelled due to the adverse weather conditions.

The Chairman, N. Wallace was commended for his draft vision statement for the Parish Council.

10/204 Finance

Following on from minute 10/179 to arrange Councillor surgeries, members had requested the Clerk obtain quotations for display boards. Quotes were presented to the Parish Council however it was not apparent how notices would be displayed on the board.

RESOLVED that

- (a) the bank reconciliation figures for December 2010 be approved and accepted;
- (b) the payments and cheques for December 2010 be noted;
- (c) the following payments be approved and cheques signed:

05 January 2011	101269	Acumen Wages	20.56
05 January 2011	101270	HM Revenue and Customs - PAYE & NI	372.00
		contributions for the period 5.10.10 - 5.1.11	
10 January 2011	DD	DSG Retail Ltd	11.00
22 January 2011	DD	EDF Energy 1	256.92
28 January 2011	101271	Clerks Wages	689.24
28 January 2011	101271	Clerks Allowance	35.00
28 January 2011	101271	Clerks Mileage	15.00
28 January 2011	101271	Clerks Expenses	10.00

- (d) the quarterly financial report be noted;
- (e) the consideration of quotations for notice boards be deferred to the Parish Council meeting to be held on 2nd February 2011.

10/205 Planning

RESOLVED that the District Council be informed of the comments as set out below the following applications:-

Application No: 10/00707/LBC
 Proposal: Provide feather edge cladding, new windows, substitute doors for windows and alterations to annex building.
 Location: Gardiners Farm, Gardiners Lane
No comments

10/206 Essex County Council – Minerals Development Document

Members discussed the Minerals Development Document, as there are no sites in the area, it will not affect the parish.

RESOLVED that the Parish Council have no comments to submit.

10/207 Rochford District Council – Review of Polling Districts and Places

Members received the review of polling districts and places and noted that no changes were proposed for the parish. Members believed that the current station, the Village Hall, was sufficient.

RESOLVED that the Parish Council have no comments to submit.

10/208 Vision Statement

Following on from minute 10/189 members discussed amendments needed to the Parish Council vision statement. As two new members had been co-opted onto the Parish Council it was suggested that the item be deferred to the next meeting of the Parish Council to allow the new members time to consider the statement.

RESOLVED that the item be deferred to the next meeting of the Parish Council on 2nd February 2011.

10/209 Teen Shelter – Spray Art Project

The report from the arts officer at Rochford District Council was received by members. Members queried whether anything specific was required of the Parish Council to promote the project.

RESOLVED that

- (a) The Parish Council will contribute to the project by:
 - (i) paying for the hire of the village hall for a two hour session with the artist and the youth;
 - (ii) providing refreshments at the two hour session;
 - (iii) promoting the project to the local youth.
- (b) the contribution as stated in minute 10/209 (a) will not exceed £50.00

10/210 Highways/Environment/Transport/Footpaths/Street Lights.

An update had not been received from Cllr. M. Thorne regarding the parked cars opposite Althorne Way.

A letter was received from ET Landnet Ltd acting on behalf of A W Squier stating that permission was not granted to route footpath 24 through A W Squier's land.

Members received a list of faulty street lights reported in December 2010.

10/211 Councillor Surgeries

Further to minute 10/179 to hold surgeries before the elections in May, dates and times were to be considered.

As the trust house was booked for the third Wednesday of every month for planning meetings, it was suggested that the surgeries could be held after the meeting in February, March and April, commencing at 7.30pm

RESOLVED that the surgeries would take place in the Trust House after the Parish Council planning meetings on the third Wednesday of February, March and April.

10/212 Allotments Report from Allotment Rep Cllr Richard Kirton

Cllr. C. Argent declared a personal interest as he is an allotment tenant.

The Clerk requested instruction as to the next course of action for the tenant that had paid but had not returned the signed tenancy agreement. Cllr. R. Kirton requested the plot number of the tenant so that he could investigate whether the plot was being cultivated.

The lock to the gate had been returned to the manufacturer for a replacement.

Allotment Watch notices had been provided by the Police for display at the allotment gardens. Cllr. R. Kirton is trying to get in contact with Clive Mayhew of Essex Police to discuss setting up an allotment watch.

Manure had been delivered to the gate at the bottom of the allotments in Gardiners Lane, and the delivery lorries were causing the ground to be churned up. There was concern that a lorry may get stuck in the near future. Cllr. R. Kirton requested permission to close this gate.

RESOLVED that

- (a) the Clerk forward Cllr. R. Kirton the plot number of the tenant who had not returned his tenancy agreement;
- (b) the gate at the bottom of the allotments be closed.

10/213 Essex Association of Local Councils

Members received a list of training sessions being held in Great Dunmow during February 2011.

RESOLVED that the Clerk be authorised to attend the training on raising the profile of the Parish Council on 15th February 2011.

10/214 Items to be added to next Agenda

Parish Councillor vacancy

The footpath in Gays Lane

Anti virus for the Parish Council laptop

10/215 Date of next meeting

The Chairman advised that there will be a planning committee meeting at 7.00pm on Wednesday 19th JANUARY 2011 in the Trust House,

The next Parish Council Meeting is on Wednesday 2nd FEBRUARY 2011 at 7.00pm.

The meeting was closed at 8.10pm

Chairman's Signature

Dated



2nd February 2011