

# CANEWDON PARISH COUNCIL



Clerk to the CPC: Mrs Kelly Holland  
33 Rowan Way  
Canewdon  
Essex  
SS4 3PD

Tel: 07596 747873  
Email: [canewdonparishcouncil@btconnect.com](mailto:canewdonparishcouncil@btconnect.com)

## Minutes of the Parish Council Meeting held at Canewdon Village Hall on Wednesday 2<sup>nd</sup> February 2011 at 7.00pm.

**Present:**

<u>Chairman:</u>	Cllr. N. Wallace		
<u>Vice Chairman:</u>	Cllr. L. Van Houten		
<u>Councillors:</u>	Cllr. C. Argent	Cllr. R. Kirton	Cllr. C. Nicol
	Cllr. J. Smith		

### 10/221 Apologies for Absence

Apologies were received from Cllr. E. Toleman.

**RESOLVED** that the apologies be accepted.

### 10/222 Minutes

**RESOLVED** that the minutes from the meeting held on 5<sup>th</sup> January 2011 be approved as a correct record and signed by the Chairman, N. Wallace.

### 10/223 Progress Report from the Clerk

10/178 - A letter had been received from the Citizens Advice Bureau thanking the Parish Council for the donation of £50.00.

10/191 - Peter Craig from Essex County Council highways department advised that Ballards Gore Golf Club have agreed to realign any of the lights that are causing a problem to drivers. The light sited at ground level that illuminates the board at the entrance to the club will be removed in the near future.

10/199 - Nick Barnes at Rochford District Council advised that a case regarding the Chequers Pub is already under investigation.

10/201 - Catherine Gaywood at Essex County Council advised that the salt pilot is now closed to new applicants. The Parish Council details will be kept on file for 2011/12 however it is yet to be decided if the salt bags will be issued next winter.

### 10/224 Declaration of interests

Cllr. R. Kirton declared a personal interest in item 10/232 as he is an allotment tenant.  
Cllr. C. Argent declared a personal interest in item 10/232 as he is an allotment tenant.  
Cllr. J. Smith declared a personal interest in item 10/228 (d) as she is a member of the Trust.  
Cllr. N. Wallace declared a personal interest in item 10/228 (d) as he is a member of the Trust.

### 10/225 Public participation session

A local farmer advised that there was a problem with flooding outside New Hall Farm, by the BT phone box.

**10/226 Parish Councillor Vacancies**

Mr Jonathon Ince and Mrs Brenda Wallace expressed their interest in becoming members of the Parish Council.

**RESOLVED** that

- (a) Mr Jonathon Ince be co-opted onto the Parish Council;
- (b) Mrs Brenda Wallace be co-opted onto the Parish Council.

**10/227 Report from the District Councillor**

Apologies were received from District Councillor, T. Capon.

**10/228 Finance**

The list of payments made in January 2011 and those due to be paid in February 2011 were received along with the bank reconciliation for January 2011.

As the planning committee used the Trust House once per month, a donation towards the heat and lighting was considered. Cllr. J. Smith and Cllr. N. Wallace abstained from the voting of this item.

Further to minute 10/204 (e), the Clerk confirmed that notices would be displayed on the display boards by a small piece of Velcro hoop.

The Clerk advised that the anti virus for the Parish Council laptop would expire on 9<sup>th</sup> February 2011, quotes for the current software and alternatives were received. Cllr. C. Argent offered the Parish Council a copy of Kaspersky 2011 Internet Security free of charge.

Members received a letter from Rayleigh, Rochford and District Association for Voluntary Services requesting financial assistance towards their laptop project. The project helped residents over 55 to use computers, six residents had used the project in the past and two residents were due to start in March 2011.

**RESOLVED** that

- (a) the bank reconciliation figures for January 2011 be approved and accepted;
- (b) the payments and cheques for January 2011 be noted;
- (c) the following payments be approved and cheques signed:

01 February 2011	1272	Acumen Wages	21.00
01 February 2011	1273	Neopost Ltd	71.39
01 February 2011	1274	Viking Direct	82.00
10 February 2011	d/d	DSG Retail	11.00
22 February 2011	d/d	EDF Energy	256.92
28 February 2011	1275	Mrs K Holland - February wages, expenses & allowance	682.99

- (d) a donation of £25.00 be made to the Trust towards heating and lighting for the Parish Council planning meetings, to be reviewed in March of each year;
- (e) a blue senior desktop display board be purchased from AYL Office and Exhibition Systems at a cost of £105.00;
- (f) the offer from Cllr. C. Argent for Kaspersky Internet Security 2011, free of charge, be accepted;
- (g) a donation of £25.00 be made to Rayleigh, Rochford and District Association for Voluntary Services towards the laptop project.

**10/229 Vision Statement**

**RESOLVED** that

- (a) the vision statement be adopted following two grammatical amendments;
- (b) the vision statement be sent to the District Council, the District Councillors and published on the Parish Council website.

**10/230 June meeting of the Parish Council**

The Clerk requested that the June meeting of the Parish Council be moved to 8<sup>th</sup> June 2011.

**RESOLVED** that the June meeting of the Parish Council be moved to 8<sup>th</sup> June 2011.

**10/231 Highways/Environment/Transport/Footpaths/Street Lights**

The Clerk advised that Cllr. M. Thorne had been liaising with the highways authority regarding the parked cars opposite Althorne Way, she was unaware what the present situation was. Members noted that there were other places within the parish where parked cars were a problem.

A resident had complained to Cllr. C. Nicol regarding the condition of Gays Lane. The Clerk advised that the road was not a highway but a public right of way. Christopher Brown from Essex County Council would visit to inspect the right of way.

Members received a list of faulty street lights reported in January 2011.

**RESOLVED** that

- (a) the Clerk be authorised to liaise with the highways authority regarding parked cars opposite Althorne Way;
- (b) the Clerk advise the highways authority of the following problems with parked cars within the parish:
  - (i) corner of Rowan Way and Anchor Lane
  - (ii) bend on Anchor Lane, by Gardiners Lane
  - (iii) when exiting Sycamore Way into Anchor Lane
- (c) the condition of Gays Lane be deferred to the next meeting of the Parish Council on 2<sup>nd</sup> March 2011.

**10/232 Allotments Report**

Cllr. R. Kirton advised that the tenant who had not returned the tenancy agreement had previously been asked to tidy his plot. Members agreed that a final letter should be sent to the tenant giving fourteen days to return the tenancy agreement or the plot will be terminated, any funds owing to the tenant would be returned.

The gate at the bottom of the allotments had been locked and a notice displayed advising no vehicle access.

A new lock had been received from the manufacturer and was now on the gate at Anchor Lane.

**RESOLVED** that the Clerk write to the tenant who had not returned his tenancy agreement giving fourteen days to return the agreement or the plot will be terminated.

**10/233 Essex Association of Local Councils**

Members received a list of training sessions being held in Great Dunmow during February 2011.

**10/234 Items to be added to next Agenda**

Royal Wedding Celebrations

Path opposite the school entrance, Anchor Lane

Path from Anchor Lane to Canute Close

10/235

**Date of next meeting**

The Chairman advised that there will be a planning committee meeting at 7.00pm on Wednesday 16<sup>th</sup> FEBRUARY 2011 in the Trust House, followed by a Councillor Surgery at 7.30pm.

The next Parish Council Meeting is on Wednesday 2<sup>nd</sup> MARCH 2011 at 7.00pm.

The meeting was closed at 8.12pm

Chairman's Signature



Dated

2<sup>nd</sup> March 2011