

## CANEWDON PARISH COUNCIL



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### Minutes of Parish Council Meeting at Canewdon Village Hall on Wednesday 1<sup>st</sup> December 2010 at 7.40pm.

**Present:**      Chairman:                      Cllr. N. Wallace  
                  Councillors:                Cllr. R. Kirton                      Cllr. J. Smith                      Cllr. E. Toleman

#### 10/182      Apologies for Absence

Apologies were received from the Vice Chairman, L. Van Houten and Cllr. M. Thorne.

**RESOLVED** that the apologies be accepted.

#### 10/183      Minutes

**RESOLVED** that

- (a) the minutes from the meeting held on 3<sup>rd</sup> November 2010 be approved as a correct record and signed by the Chairman, N. Wallace;
- (b) subject to an amendment, the minutes from the budget and precept meeting held on 16<sup>th</sup> November 2010 be approved as a correct record and signed by the Chairman, N. Wallace.

#### 10/184      Progress Report from the Clerk

10/148 – The Highways department provided procedures and contact numbers for adverse weather conditions. The information had been circulated to members and was available on the Parish Council website.

10/139 (c) – The Chairman advised that the responsibilities of the volunteer regarding the one tonne salt bag pilot had been confirmed by the County Council. The information will be passed to a local farmer to ascertain whether they would be willing to be the volunteer.

#### 10/185      Declaration of interests

Cllr. R. Kirton declared a personal interest in item 10/191 (c) as he is a member of the model aircraft club.

Cllr. R. Kirton declared a personal interest in item 10/194 as he is an allotment tenant.

Cllr. E. Toleman declared a personal interest in item 10/194 as he is an allotment tenant.

#### 10/186      Public participation session

No issues raised.

#### 10/187      Report from District Councillor

Apologies received from District Councillor T. Capon.

**10/188**      **Finance**

**RESOLVED** that

- (a) the bank reconciliation figures for November 2010 be approved and accepted;
- (b) the payments and cheques for November 2010 be noted;
- (c) the following payments be approved and cheques signed:

01 December 2010	101262	Acumen Wages	20.56
01 December 2010	101263	Canewdon Community Association & Village Hall - Allotment rent	200.00
01 December 2010	101264	Neopost	42.86
01 December 2010	101265	Canewdon Community Association & Village Hall - Xmas card	30.00
01 December 2010	101266	Citizens Advice Bureau	50.00
01 December 2010	101267	Mrs L Wright - overpayment of allotment water charges	11.34
11 December 2010	DD	DSG Retail Ltd	11.00
22 December 2010	DD	EDF Energy 1	256.92
28 December 2010	101268	Clerks Wages	689.24
28 December 2010	101268	Clerks Allowance	35.00
28 December 2010	101268	Clerks Mileage	15.00
28 December 2010	101268	Clerks Expenses	10.00

- (d) the precept figure of £29,627 for 2011/12 be ratified.

**10/189**      **Parish Policies**

The Chairman, N. Wallace had analysed the questionnaire responses and incorporated them within a vision statement. This was presented to members for perusal.

**RESOLVED** that the item be deferred to the next meeting of the Parish Council on 5<sup>th</sup> January 2011.

**10/190**      **Teen Shelter – Spray Art Project**

The report from the arts officer at Rochford District Council was received by members.

**RESOLVED** that the item be deferred to the next meeting of the Parish Council on 5<sup>th</sup> January 2011.

**10/191**      **Highways/Environment/Transport/Footpaths/Street Lights**

An update had not been received from Cllr. M. Thorne regarding the parked cars opposite Althorne Way.

Members noted that there had been builder's lorries outside The Chequers Pub and work had started inside. No information had been received by the Parish Council as to what the plan is for the building.

A noise complaint had been received by Rochford District Council regarding the model aircraft club, and was subsequently passed onto the Parish Council for information. Cllr. R. Kirton advised that the Environment Officer from Rochford District Council had visited the model aircraft club. It was noted that the club was located ¾ mile away from nearby properties and the road. The officer was happy that no contravention of the rules had taken place.

Members received an email from a resident regarding cutting the trees at the edge of the recreation ground. Members noted that the land was owned by a local farmer and was not the Parish Council's responsibility.

Members received a further email from the Clerk to Stambridge Parish Council regarding the cutting of trees and bright outside lights at Ballards Gore Golf Club. Members noted that the light to the entrance of the club was quite bright.

Cllr. R. Kirton advised that the priority sign in Anchor Lane still had a loose screw and the light was not working.

Members received a list of faulty street lights reported in November 2010.

**RESOLVED** that

- (a) the update regarding car parking opposite Althorne Way be deferred to the next meeting of the Parish Council on 5<sup>th</sup> January 2011;
- (b) the Clerk contact the planning department at Rochford District Council to ascertain whether any request had been made for a change of use at the Chequers Pub;
- (c) no further action is required with respect to the noise complaint received by the District Council;
- (d) the Clerk request the resident contact the farmer regarding the cutting of the trees at the edge of the recreation ground;
- (e) the Clerk contact the Highways department to enquire whether the lights outside Ballards Gore Golf Club constitute a driver hazard
- (f) the Clerk report the loose screw and faulty light on the priority sign in Anchor Lane to highways;
- (g) the list of faulty street lights be noted.

**10/192**     **Clerks Training**

The Clerk advised members that Ashingdon Parish Council agreed to 50% towards the cost of training sessions and mileage accrued, with the exception of the allotments training as they did not have any allotments.

**RESOLVED** that the following training sessions for the Clerk be approved:

- (i) Raising the Profile – 15<sup>th</sup> February 2011
- (i) Allotments – 10<sup>th</sup> March 2011
- (ii) Risk Management Day – 17<sup>th</sup> March 2011
- (iii) Freedom of Information & Data Protection – 11<sup>th</sup> May 2011
- (iv) Planning Day – 13<sup>th</sup> October 2011
- (v) Funding Day – 10<sup>th</sup> November 2011

**10/193**     **Councillor Surgeries**

Further to minute 10/179 to hold surgeries before the elections in May, dates and times were to be agreed.

**RESOLVED** that the item be deferred to the next meeting of the Parish Council on 5<sup>th</sup> January 2011.

**10/194**     **Allotments Report from Allotment Rep Cllr Richard Kirton.**

More children had been seen running in and out of the allotments.

Cllr. E. Toleman had repaired the leaking ball cock.

Cllr. R. Kirton had the receipt for the faulty lock and would visit the shop to see if can be replaced under the guarantee.

The CCTV signs had been received from the Police.

**10/195 Items to be added to next Agenda**

Co-opting two potential candidates onto the Parish Council.

**10/196 Date of next meeting**

The next Parish Council Meeting is on Wednesday 5<sup>th</sup> JANUARY 2011 at the earlier time of 7.00pm.

The meeting was closed at 8.00pm

Chairman's Signature



Dated

5<sup>th</sup> January 2011