

CANEWDON PARISH COUNCIL



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Minutes of the Parish Council Meeting at Canewdon Village Hall on Wednesday 7th April 2010 at 7.40pm.

Present:	<u>Chairman</u>	Cllr. N. Wallace	
	<u>Vice Chairman</u>	Cllr. V. Newby	
	<u>Councillors</u>	Cllr. R. Kirton Cllr. J. Smith Cllr. E. Toleman	Cllr. P. Merrell Cllr. N. Storer Cllr. L. Van Houten
	<u>Members of press and public</u>	One	

10/1 **Apologies for Absence.** 1.1 None.

10/2 **Acceptance of Minutes from the meeting dated 3rd March 2010.** 2.1 Proposed acceptance of minutes by Vice Chairman, V. Newby and seconded by Cllr. N. Storer. Signed by the Chairman, N. Wallace as a true record.

10/3 **Progress Report from the Clerk.** 3.1 Clerk gave her report on actions from the previous meeting.

10/4 **To receive member's declaration of interests in items on the Agenda.** 4.1 10/19 - Cllr. R. Kirton declared a personal interest as he is an allotment tenant. 4.2 10/19 - Cllr. E. Toleman declared a personal interest as he is an allotment tenant. 4.3 10/9.6 – Cllr J Smith declared a personal interest as she is the editor of the Broomstick.

10/5 **Public participation session with respect to items on the agenda and other matters that are of mutual interest.** There will be 10 minutes available for public question time.

- No comments.

10/6 **Report from Mark Hughes, manager of the South of Essex for Integrated Youth Services regarding the Youth Bus.**

- The youth bus trial commenced at the end of January 2010, however some sessions were lost due to the snow.
- The average number of young people attending is 5, between the ages of 10 & 13 and is therefore below the core age group of 13 – 19.
- 70% male 30% female.
- Feedback shows that young people are keen to see some youth service.
- Mark advised that he will be extending the mobile unit until end of May/beginning of June to make certain that young people are aware of it.
- Mark is hoping that he will be able to deploy more experienced set of youth workers in the village.
- A flyer will be sent to every young person in Canewdon within the core age group.
- The Essex Association of Boys and Girls clubs may work with Mark to help establish youth club for the children below Mark's core group but this will need volunteers.

- 6.1 To confirm that if the youth provision stopped, the equipment that was supplied can be kept as it replaced the old equipment.
If the resources were funded by specific schemes then this may cause a problem but if not, Mark confirmed that he would not have a problem with this.

Mark will contact Gary Frost to give an inventory of what there is and confirm who he thinks owns it.

10/7 **Parish Councillor Vacancy**

- 7.1 To propose co-opting Mr Mick Thorne onto the parish council.
Chairman proposed co-opting Mr M. Thorne onto the parish council.
It was **RESOLVED** by a unanimous show of hands to co-opt Mr Thorne onto the parish council.

10/8 **Parish Questionnaire**

- 8.1 To draw the winner of the £30 voucher from those who entered their parish questionnaire.
The District Councillor, Tracy Capon drew a winner from those entered.
The Chairman, N. Wallace advised that the winner of the £30 voucher was Emma Gilbert of 11 Anchor Lane.

It was **RESOLVED** by a unanimous show of hands that the Clerk will collate all responses to the questionnaires.

10/9 **Finance:**

- 9.1 To approve Bank Reconciliation Figures for March 2010 (Appendix 1).
Checked and proposed acceptance by Vice Chairman, V. Newby and seconded by Cllr. N. Storer.
- 9.2 To review March 2010 Payments/Cheques (Appendix 1).
Checked and proposed acceptance by Vice Chairman, V. Newby and seconded by Cllr. N. Storer.
- 9.3 To approve April 2010 Payments/Cheques for signature in accordance with the 2010/11 budget (Appendix 1).
Checked and proposed acceptance by Chairman, N. Wallace and seconded by Vice Chairman, V. Newby.
- 9.4 To agree that the Clerk can proceed to the next spinal point on the pay scale (SCP 21) as detailed in point 6.2 of her contract.
It was **RESOLVED** by a unanimous show of hands that the Clerk can progress to SCP 21.
- 9.5 To advise and approve that the Clerk purchased a new power adaptor for the laptop on the PC World business account on 24th March 2010. The previous adaptor broke and there was no way of powering the laptop.
It was **RESOLVED** by a unanimous show of hands that this emergency action was taken.
- 9.6 To agree to purchase a memory stick for Parish Council publicity material for the Broomstick.
Cllr. J. Smith advised that she needs to transfer data to PC to print. Chairman, N. Wallace suggested a 2GB memory stick.

It was **RESOLVED** by a show of hands that a 2GB memory stick be purchased for publicity material for the Broomstick. Cllr. J. Smith abstained.

10/10 **To receive a report from the District Councillor.**

- Still great sadness after the death of the Chairman of Rochford Parish Council, Maureen Vince.
- Positive feedback has been received by the East Area Committee regarding meetings held at the Village Hall. The East Area Committee meetings are always very well attended when held in Canewdon.
- The District Councillor, Tracy Capon requested feedback from the extraordinary meeting that will be held on 20th April.
- As the CPC did not receive a paper copy of the RDC Allocations document, it was suggested that the CPC feed this back to RDC.

- 10/11** **Planning:**
- 11.1 Location: Wades, Creeksea Ferry Road
Application No: 10/00041/FUL
Proposal: Demolish existing structure and construct part two storey part single storey rear extension.
RDC Decision: Application withdrawn.
- 10/12** **Battle of Ashingdon**
- 12.1 To discuss holding a 1000 year celebration of the battle of Ashingdon/Ashdon in 1016.
 Cllr. J. Smith is still liaising with Rochford Archaeology group. Cllr. J. Smith will advise when she would like this item back on the agenda.
- 10/13** **Litter picking**
- 13.1 To discuss any risk assessment that may be needed for litter picking duties undertaken by a member of the public.
 The resident has advised some councillors that he is undertaking the litter picking duties for the village and for no other benefit.
- The Chairman, N. Wallace proposed letting the resident continue his litter picking as and when he wants to. The CPC accept and appreciate his commitment to the village.
- It was **RESOLVED** by a unanimous show of hands not to undertake any risk assessment for the volunteer litter picker.
- 13.2 To discuss and decide whether any donation should be made to said member of the public under Section 137 of the Local Government Act 1972.
Available budget 2010/11 – Village repairs/maintenance - £500
 It was **RESOLVED** that no donation be made to the volunteer litter picker.
- 10/14** **To discuss forward planning for highways clearance in the Parish during winter 2010/11.**
- 14.1 The Clerk advised that Highways had previously informed that salt bins would not be available until a meeting was held in the summer to discuss arrangements for the winter. However, the Clerk has since found out that salt bins may be available to purchase from ECC.
- The Clerk is liaising with Lyn Harvey regarding this.
- 10/15** **Microgeneration Manifesto**
- 15.1 To discuss and decide whether to support the four point programme aimed to deliver tangible carbon savings.
 It was **RESOLVED** by a show of hands (7 against, 2 abstained) that the CPC would not support the Microgeneration Manifesto at this particular time.
- 10/16** **Essex on Tour (deferred from February's meeting).**
- 16.1 To discuss the scheme and decide whether the CPC would be interested in organising a performance.
 Cllr. J. Smith confirmed that the CCA have not held another performance as there was a poor turnout and the costs were not covered.
- It was **RESOLVED** by a unanimous show of hands that the CPC would not arrange a performance.
- 10/17** **Village Cleanup Day (deferred from February's meeting).**
- 17.1 To discuss and decide a date for the cleanup day.
 The Vice Chairman, V. Newby advised that the Scouts cannot help with a clean up this year.
- As the village is rather clean and tidy, the Chairman, N. Wallace proposed that the councillors have a clean up before the judges for the Village of The Year Competition visit.
- It was **RESOLVED** by a unanimous show of hands that no village clean up day would be held this year.

10/18 Footpaths

18.1 Report from Footpath Rep, Hugh Cumberland (Appendix 5).
Noted.

10/19 Allotments Report from Allotment Rep Cllr Richard Kirton.

- Cllr. R. Kirton requested that the CPC thank Roger Burroughs for doing the hedge cutting at the allotments.
- The water will be turned on on 16th April 2010. The misaligned trough has been realigned.
- Two untidy allotments – no work has been carried out on these two plots since last summer.

The Chairman, N. Wallace requested that the Clerk send a warning letter to the tenants concerned.

It was **RESOLVED** by a unanimous show of hands that warning letters would be sent.

19.1 To decide a date for the skip to be delivered.

Cllr. R. Kirton proposed that the skip be delivered on Friday 30th April 2010.

It was **RESOLVED** by a unanimous show of hands that the skip be ordered for 30th April 2010.

Cllr. R. Kirton requested the Clerk email all tenants to advise that a skip is being delivered and is for allotment waste only.

10/20 Faulty Street Lights Report (see attached list) (Appendix 6).

20.1 Report given.

10/21 Items from Councillors to be added to next Agenda.

21.1 Representative from the CPC for the Village Hall Rebuild committee.

10/22 An extraordinary meeting has been called on Tuesday 20th APRIL at 7.30pm to discuss allocation sites for housing as advised by Rochford District Council.

The Chairman, N. Wallace proposed having 30 minutes for the RDC presentation, 45 minutes for questions from the public and 45 minutes for the CPC to sum up. The meeting will finish at 9.30pm.

Cllr. J. Smith suggested having forms available at the start of the meeting that residents can send independently to RDC.

The Chairman, N. Wallace will draft a short questionnaire for the meeting for residents to complete advising which sites they would prefer.

10/23 The next Parish Council Meeting is on Wed. 5th MAY 2010 at 7.40pm.

The meeting was closed at 9.10pm

Chairman's Signature



Dated

5th May 2010