

CANEWDON PARISH COUNCIL



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Minutes of the Parish Council Meeting to be held in the Village Hall on Wednesday 7th October 2009 at 7.40pm.

Present:	<u>Chairman</u>	Cllr. N. Wallace	
	<u>Vice Chairman</u>	Cllr. V. Newby	
	<u>Councillors</u>	Cllr. R. Kirton	Cllr. J. Smith
		Cllr. E. Toleman	Cllr. L. Van Houten
	<u>Members of press and public</u>	Six	

09/180 **Apologies for Absence.**

180.1 Cllr. A. Haken – apologies received and accepted.

09/181 **Acceptance of Minutes from the meeting dated 02/09/09.**

181.1 Proposed acceptance of minutes by Cllr. J. Smith and seconded by Cllr. E. Toleman. Signed by the Chairman, N. Wallace as a true record.

09/182 **Progress Report from the Clerk.**

182.1 Clerk gave her report on actions from the previous meeting.

09/183 **To receive member's declaration of interests in items on the Agenda.**

- 183.1 09/196 – Cllr. R. Kirton declared a personal interest as he is an allotment tenant.
- 183.2 09/196 – Cllr. E. Toleman declared a personal interest as he is an allotment tenant.
- 183.3 09/184 – Cllr. J. Smith declared a personal interest as she is the church secretary.
- 183.4 09/195 – Cllr. J. Smith declared a personal interest as she is a school governor.

09/184 **Public Forum.**

There will be 10 minutes available for public question time.

- Residents of Althorne Way complained about the parking in the road on Sundays when the football matches are played in the park. The parking is very dangerous and emergency vehicles would not be able to gain access. Vice Chairman, V. Newby, suggested that the residents attend the NAP meeting and air their views to PC Gary Tween.
Clerk to contact RDC to request they contact the football clubs and ask the players to park more considerately. Suggest a notice be erected requesting they use the car parks at either end of Althorne Way.
- There is a problem with cricket balls. People are using the tree stumps behind residents' gardens as a cricket pitch.
Clerk to write to the cricket club to request more consideration for the residents. To include families and friends of the cricket club who may be playing whilst a cricket match is taking place.
- Proposed gating for the park – Vice Chairman, V. Newby advised that the gates will be locked overnight.

Clerk to inform residents when the gates are going to be installed

- Residents advised that the teen shelter has not been causing problems.
- Cllr. J. Smith gave the Chairman, N. Wallace a letter from the PCC inviting Councillors to the Thanksgiving service at the church on Sunday 18th Oct at 6.30pm.

09/185 Councillor Vacancy.

- 185.1 A member of the public has shown interest in the vacancy.
Mrs Nicola Storer has shown an interest in the Councillor vacancy. Mrs Storer was invited to stay and listen to the meeting to see if she would like to be involved in the CPC.

09/186 Finance:

- 186.1 To approve Bank Reconciliation Figures for September 2009 (see attached).
Checked and proposed acceptance by Vice Chairman, V. Newby and seconded by Cllr. J. Smith.
- 186.2 To approve October 2009 Payments/Cheques for signature in accordance with the 2009/10 budget (see attached).
Checked and proposed acceptance by Vice Chairman, V. Newby and seconded by Cllr. J. Smith.
- 186.3 To review the quarterly financial report.
Councillors reviewed the report and were concerned regarding the closing reserve. Councillors suggested this be added to the agenda for the precept meeting.
- 186.4 To review the quarterly report on the Clerks working hours.
Councillors reviewed the report.
- 186.5 To arrange a date for the precept meeting in November.
The week commencing 9th Nov was suggested at 7.30pm.
Clerk to check if trust house is available.
- 186.6 To discuss whether the CPC should sign up for paper-free billing from BT.
Saving of £36 per year.
Chairman proposed acceptance. All in favour.
- 186.7 To discuss whether the CPC should sign up for direct debit for BT services.
Saving of £36 per year.
Chairman proposed acceptance. All in favour. Query whether the CPC will save two lots of £36 for the paper free billing and the direct debit.
Clerk to contact BT for clarification.

09/187 HR/Clerks Employment

- 187.1 To discuss whether to agree to the National Clerks salary award increase of 1% as advised by the National Joint Council for Local Government Services (NJC).
Chairman proposed acceptance. All in favour.
- 187.2 To discuss whether to agree to the petrol allowance increase from 58.7p to 60.1p per mile as advised by the National Joint Council for Local Government Services (NJC).
All in favour.
- 187.3 To discuss whether to agree to the increase in annual leave from 20 days to 21 days per year as advised by the National Joint Council for Local Government Services (NJC).
All in favour.

09/188 Rochford District Council Core Strategy Pre-Submission Consultation

- 188.1 To formulate comments to put forward to RDC from the parish council.
Councillors believed the infrastructure and school places were the main issues. What type of dwellings will be built? There needs to be a mix, not just large houses but affordable housing too.

Proposed area near glebe land (Church Lane) will cause problems due to no public right of way. Councillors to email Clerk their views to formulate the response to RDC.

09/189
189.1

Community Initiatives Fund (CIF)

Councillors to review all applications.

Cllr. A. Haken is working on the street lights and the Chairman, N. Wallace is meeting someone from highways regarding village gateways.

09/190

To receive a report from the District Councillor, T. Capon.

- Problems with highways can be raised at the East Area Committee meeting. If the problem is severe, take photographic evidence to the meetings for the highways team to inspect.
- Parking problems in Althorne Way– The police will become involved if there is serious danger or if access is seriously restricted for emergency vehicles. Alternative is parking enforcement to blitz on the day of football matches, however this may not be possible as it is a weekend.
- Stambridge Parish Council did a village survey and as a result formulated parish policies which were submitted to RDC.
Clerk to contact Stambridge parish clerk for a copy of the policies and questionnaire.

09/191
191.1

Planning:

Location:

Mill Hatch, Lark Hill Road

Application No:

09/00484/FUL

Proposal:

Layout manege area (20m x 40m) enclosed with a 1.2m fencing and access.

Comments from Councillors

Site is hidden from view so visual impact does not cause a problem, however seems excessive for domestic purposes.

09/192
192.1

Publicity

Councillors to review the draft annual report.

Cllr. J. Smith has re drafted the Clerks report. The report should have gone out earlier in year but due to a problem this was not possible. The report will be in the November issue of the Broomstick.

09/193
193.1

High Street – Traffic Calming

To receive an update from Chairman, N. Wallace from the East Area Committee meeting.

This could not be raised by the Chairman; it has to be from a member of the public. Cllr. J. Smith will bring it up at next EAC meeting as a member of the public.

09/194
194.1

Recreation Ground

To discuss the request to RDC to install lockable gates and fencing to the recreation ground in order for the request to be made in writing to RDC.

There are no plans for fencing around the park, this was the Clerks error.

Vice Chairman, V. Newby suggested that a sign be put on the gates with opening and shutting times. It will require volunteers to open and close the park each day. The gate will be a turnstile system.

Councillors suggested that CPC need to consult with RDC.

Clerk to contact RDC to request a site meeting to discuss the fine details before CPC can commit fully.

194.2

To discuss adding a “no drink area” sign to the teen shelter following reports of alcohol consumption and broken bottles at the site.

This was raised at a NAP meeting as this will give PC Gary Tween more powers to remove the offenders. PC Tween suggested putting the 0300 number on the side of the teen shelter for members of the public to call if they see anyone drinking alcohol or taking drugs.

The Chairman, N. Wallace, suggested getting quotes for a sign. Defer to Novembers meeting.

Clerk to obtain quotes.

09/195
195.1

School Places

To discuss the long term plans for places at the school.

This item was discussed under the Core Strategy Pre-submission consultation. Cllr. J. Smith advised that 25% of the children in the school are from outside of the catchment area.

09/196
196.1

Allotments Report from Allotment Rep Cllr Richard Kirton.

To discuss a proposal for a new allotment site from a landowner in Pudsey Hall Lane.

Mr Stan Thomas of Pudsey Hall Lane has a spare piece of ground he wants to let. There is room for around 14 allotments, water is laid on and there is fencing etc. It would have to be policed, but Cllr. R. Kirton is not willing to do the policing. Councillors agreed to thank Mr Thomas for the offer but outline reasons to refuse. All in favour.

Water consumption – Cllr. R. Kirton could not see any leaks but found one tank was green, on inspection he found that there was a problem with the ball cock valve, which has been rectified.

Hedge cutting – Anchor Lane. Cllr. R. Kirton advised that the hedges are getting very high. The Vice Chairman, V. Newby, advised that Mr Burroughs has offered to trim the hedges, free of charge, when he does his hedges.

How to fund tools for allotments – Cllr. R. Kirton requires tools for the allotments. The Chairman, N. Wallace suggested hiring equipment. Vice Chairman, V. Newby advised that this would be a risk assessment issue. Councillors believed it may be better to employ someone when it is needed.

Cllr. R. Kirton will arrange a skip for the spring as previously agreed.

Councillors agreed that the Clerk can send termination notices for tenants who haven't paid for 09/10 and have not tended their allotments regularly.

09/197
197.1

Faulty Street Lights Report (see attached list).

Report given.

09/198

Items from Councillors to be added to next Agenda.

- Funding for allotments
- Contact Ashingdon parish clerk – re battle of Ashingdon – are they organising a celebration – joint celebration?
- Rebuild of village hall.

09/199

The next Parish Council Meeting is on Wed. 4th NOVEMBER 2009 at 7.40pm.

The meeting was closed at 9pm

Vice Chairman's Signature



Dated

4th November 2009