

CANEWDON PARISH COUNCIL



Clerk to the CPC: Mrs Kelly Holland
33 Rowan Way
Canewdon
Essex
SS4 3PD

Tel: 07596 747873
Email: canewdonparishcouncil@btconnect.com

Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 4th November 2009 at 7.40pm.

Present: Vice Chairman Cllr. V. Newby
Councillors Cllr. A. Haken Cllr. R. Kirton
Cllr. J. Smith Cllr. E. Toleman
Cllr. L. Van Houten
Members of press and public Four

09/200 **Apologies for Absence.**

200.1 Chairman, N. Wallace – apologies received and accepted.

09/201 **Acceptance of Minutes from the meeting dated 07/10/09.**

201.1 Proposed acceptance of minutes by Cllr. J. Smith and seconded by Cllr. R. Kirton. Signed by the Vice Chairman, V. Newby as a true record.

09/202 **Progress Report from the Clerk.**

202.1 Clerk gave her report on actions from the previous meeting.

09/203 **To receive member's declaration of interests in items on the Agenda.**

203.1 09/217 - Cllr. R. Kirton declared a personal interest as he is an allotment tenant.

203.2 09/217 - Cllr. E. Toleman declared a personal interest as he is an allotment tenant.

09/204 **Public Forum.**

There will be 10 minutes available for public question time.

- District Councillor, P. Capon advised that item 09/223 should be part of the meeting as it should be in the public domain. The Clerk advised that she had been advised by another Clerk that the press and public should be excluded in case any confidential questions were asked.

09/205 **Finance:**

205.1 To approve Bank Reconciliation Figures for October 2009 (see attached).

Checked and proposed acceptance by Cllr. A. Haken and seconded by Cllr. J. Smith.

205.2 To approve November 2009 Payments/Cheques for signature in accordance with the 2009/10 budget (see attached).

Checked and proposed acceptance by Cllr. J. Smith and seconded by Vice Chairman, V. Newby.

205.3 To decide whether the CPC should sign up for paper-free billing from BT and direct debit. (Deferred from Octobers meeting)

Saving of £36 per year

Clerk advised that the CPC would only receive £36 discount for both services. All in favour to sign up for both services.

- 09/206**
206.1 **Community Initiatives Fund (CIF)**
Councillors to review the applications submitted to the CIF fund.
Councillors reviewed the applications. Cllr. J. Smith advised that not all the name plates specified in the application are in the conservation area. The Clerk advised that she had used the information that was provided on RDC's website. Cllr. J. Smith will confirm what roads are in the conservation area if the CIF application is successful.
- 09/207**
• **To receive a report from the District Councillor, T. Capon.**
Not present.
- 09/208**
208.1 **Planning:**
Location: Ballards Gore, Gore Road, Canewdon
Application No: 09/00537/FUL
Proposal: Two storey pitched roofed side extension to replace golf clubhouse destroyed by fire.
Comments from Councillors Nice to see this venue being re-built as an asset to the parish, however query disabled access to the first floor, does not seem to be any in the plans.
- 208.2
Location: Ballards Gore, Gore Road, Canewdon
Application No: 09/00538/FUL
Proposal: Two storey front extension.
Comments from Councillors Awaiting comments from the planning committee.
- 208.3
Location: Baltic Wharf, Wallasea Island
Application No: 09/00591/HAZARD
Proposal: To handle and store bagged ammonium nitrate fertiliser.
Comments from Councillors Awaiting comments from the planning committee.
- Cllr. J. Smith advised Councillors that she had spoken to someone from Baltic Wharf who confirmed that this is reviving the use of previous years.
- 09/209**
209.1 **High Street – Traffic Calming**
To receive an update from Vice Chairman, V. Newby from the East Area Committee meeting.
Vice Chairman, V. Newby advised that this was not brought up at the area committee meeting. The project is not guaranteed as it has to go to another forum. It was suggested to wait until the project can be added to the Localism list. Clerk to defer item to March 2010 agenda.
- 09/210**
210.1 **Shoreline Management Seminar**
To receive a report from Cllr. J. Smith.
Cllr. J. Smith gave her report from the meeting. There are concerns that the sea wall which was built from pieces of rubbish some years ago may be cutting back and may contaminate the crouch. The environmental agency are running a public consultation in January 2010. Cllr. J. Smith will forward a short report from the meeting to be circulated to Councillors.
- 09/211**
211.1 **Teen Shelter**
To receive quotes for a "no drinking" sign for the shelter.
Councillors reviewed the quotes. All agreed that the polycarbonate sign with the vandal resistant coating is the best option. All in favour.
District Councillor P. Capon suggested adding "By order of the Parish Council" to the top of sign.
- 09/212**
212.1 **Battle of Ashingdon**
To discuss holding a 1000 year celebration of the battle of Ashingdon/Ashdon in 1016.
Defer to spring meeting as Cllr. J. Smith is awaiting further information.

- 09/213**
213.1 **Village Hall Re-Build**
Update from Vice Chairman, V. Newby.
Vice Chairman, V. Newby advised that the CCA are currently up to the VAT stage of the planning. Clerk advised that CCA may be able to receive zero rated VAT as the CCA is a charity. Clerk advised that all information regarding the charities team at HMRC has been forwarded to Kate Broad. Vice Chairman, V. Newby requested that the information be sent to the secretary to the CCA, Lynne Kay. If the CCA cannot receive zero rated VAT then the CPC may have to take over the rebuild.
- 09/214**
214.1 **Parish Policies**
To discuss the possibility of making parish policies.
Councillors agreed that the policies set out in the Stambridge Parish Council document are relevant to the CPC. District Councillor, P. Capon advised that the policies have given leverage with RDC. The whole project took the best part of one year to complete. All in favour to consider forming parish policies. All Councillors to look at the questionnaire. Defer to Decembers meeting.
- 09/215**
215.1 **Footpaths Report.**
Report from Footpath Rep, Hugh Cumberland.
Councillors reviewed the report.
- 09/216**
216.1 **Tree Planting**
To discuss tree planting outside 13 - 20 Scotts Hall Road.
Clerk advised that a resident in Scotts Hall Road wanted trees planted outside house numbers 13 – 20. Clerk has liaised with Highways who have advised that due to underground utility lines, only 1 tree can be planted outside 20. Councillors requested that the Clerk receive three quotes for a tree as suggested by Highways. Defer to Decembers meeting.
- 09/217**
217.1 **Allotments Report from Allotment Rep Cllr Richard Kirton.**
To discuss funding for the allotments.
Cllr. R. Kirton advised that a new wooden gate is needed in Anchor Lane. Vice Chairman, V. Newby requested that Cllr. R. Kirton give the sizes to the Clerk to receive quotes.

Cllr. R. Kirton advised that a skip would be needed in the spring. Councillors requested that he Clerk get three quotes for a 6 – 8 yard skip to be reviewed at the precept meeting.

Cllr. R. Kirton requested funding for some tools, mainly a strimmer and rotavator. Vice Chairman, V. Newby advised that this incurs health and safety issues. Councillors suggested that the tenants fund the purchase of new tools and the CPC would fund a shed to store them in. It was suggested that the CPC pay to hire tools and the tenants would use them, when a new plot is taken over.
- 217.2 Cllr. R. Kirton advised that the letter had been sent to Mr Thomas in Pudsey Hall Lane declining the use of his land for allotment plots.

Cllr. R. Kirton advised that he had purchased a new lock and filled it with silicone oil. Bill for the lock was passed to the Clerk.
- 217.3 Cllr. R. Kirton advised that the water supply has been turned off.
- 09/218**
218.1 **Faulty Street Lights Report (see attached list).**
Report Given.
- 09/219**
219.1 **Items from Councillors to be added to next Agenda.**
Cllr. R. Kirton suggested that the CPC thank the police for their help at halloween.
- 09/220** **The next Parish Council Meeting is on Wed. 2nd DECEMBER 2009 at 7.40pm.**

- 09/221 **The Budget and Precept meeting will be held in the School House on Wed. 11th NOVEMBER 2009 at 7.30pm**
- 09/222 **The Council will resolve to exclude the press and Public from the remainder of the meeting due to confidential business. (Public Bodies (Admissions to Meetings) Act 1960, s 1 (2).**
222.1 The councillors agreed to exclude the public. All in favour.
- 09/223 **Councillor Vacancy.**
223.1 To propose co-opting Mrs Nicola Storer onto the Parish Council.
Unanimous decision to co-opt Mrs Nicola Storer. All in favour.

The meeting was closed at 8.30pm

Chairman's Signature

Dated



2nd December 2009