

CANEWDON PARISH COUNCIL



Clerk to the CPC: Mrs Kelly Holland
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Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 3rd June 2009 at 7.40pm.

Present:	<u>Chairman</u>	Cllr. N. Wallace	
	<u>Councillors</u>	Cllr. A. Haken Cllr. G. Kitchener Cllr. E. Toleman	Cllr. R. Kirton Cllr. J. Smith
	<u>Youth Reps</u>	None present	
	<u>Members of press and public</u>	Six	

09/119 Apologies for Absence.

- 119.1 Cllr. L. Van Houten – apologies received.
119.2 Vice Chairman, V. Newby – apologies received.

09/120 Acceptance of Minutes from the meeting dated 06/05/09.

- 120.1 Proposed acceptance of minutes by Cllr. J. Smith and seconded by Cllr. A. Haken. Signed by the Chairman, N. Wallace as a true record.

09/121 Acceptance of Minutes from the Annual Parish Meeting dated 01/04/09.

- 121.1 Proposed acceptance of minutes by Cllr. J. Smith and seconded by Cllr. A. Haken. Signed by the Chairman, N. Wallace as a true record.

09/122 Progress Report from the Clerk.

- 122.1 Clerk gave her report on actions from the previous meeting.

09/123 To receive member's declaration of interests in items on the Agenda.

- 123.1 09/137 - Cllr. R. Kirton is an allotment tenant.
123.2 09/137 - Cllr. E. Toleman is an allotment tenant.

09/124 Public Forum.

There will be 10 minutes available for public question time.

- Recreation Ground

A member of the public advised that she had heard a rumour about a fence being erected around the perimeter of the park. She advised that some of the residents of Althorne Way have small gardens and a fence will obstruct their view and be an eyesore.

Chairman, N. Wallace advised that residents would be consulted if a fence was to be installed.

- Bus Route 60

A member of the public advised that her elderly neighbour was concerned about the change to the route as she will not be able to get back from the village. Stephenson's are refusing to reverse at Loftmans Corner. The residents of Scotts Hall Road will not be able to get into village.

Chairman: N. Wallace

Vice Chairman: V. Newby

Councillor A. Haken
Councillor J. Smith

Councillor R. Kirton
Councillor E. Toleman

Councillor G. Kitchener
Councillor L. Van Houten

Cllr. J. Smith advised she is attending a meeting on this subject and will bring up the residents views.

- House – 4 Lambourne Mead Cottages, Lambourne Hall Road
A resident advised that the front garden of this dwelling has a large pile of rubbish which has been there for two years. The rubbish is spilling over onto the elderly neighbours garden.

The Chairman, N. Wallace requested the Clerk seek advice from Environmental Health and also from the Highways department at Essex County Council.

09/125 Discussion on Canewdon Energy Reduction Initiative from Paul from ACS.

- Going green is very expensive. There may be grants available – speak to Janice at Rochford Parish Council and Anne-Marie at Stambridge Parish Council.
- Paul provided Councillors with a handout with examples of prices to upgrade lights to energy efficient.
- Some of CPC lights are 30 - 35 years old but most spares are available.
- Clerk to write a thank you letter to Paul for the presentation and contact Rochford Parish Council and Stambridge Parish Council for grant information.
- Defer to Julys meeting

09/126 Youth Representatives

126.1 To receive a report from the youth reps.

- None present.
- Remove from the agenda.

126.2 To discuss with the existing representatives whether there is any interest from the youth to appoint new reps.
Remove from agenda

09/127 Finance:

127.1 To approve Bank Reconciliation Figures for May 2009 (see attached).

Checked and proposed acceptance by Cllr. A. Haken and seconded by Chairman, N. Wallace.

127.2 To approve June 2009 Payments/Cheques for signature in accordance with the 2009/10 budget (see attached).

Checked and proposed acceptance by Cllr. J. Smith and Cllr. A. Haken.

127.3 To sign the Annual Governance Statement for 08/09.

Cllr. J. Smith & Cllr. E. Toleman proposed it be signed. The Chairman signed the Annual Governance Statement.

127.4 Chairman to sign the amended Financial Regulations. Deferred from May's meeting

The Chairman signed the amended Financial Regulations.

127.5 To decide whether to purchase a laptop trolley or sack barrow for the Clerk (see attached quotes).

The Chairman, N. Wallace asked the Clerk to obtain further quotes to be reviewed at the next meeting.

Defer to Julys meeting.

09/128 Health and Safety

128.1 Assessment from Cllr. G. Kitchener

Cllr. G. Kitchener had some queries on the Risk assessment register. The Chairman, N. Wallace and the Clerk addressed these after the meeting.

09/129 To receive a report from the District Councillor, T. Capon.

- The District Council have not heard anything regarding the fencing at the recreation ground.
- There is funding for street lights through the CIF scheme.
- Buses Route 60 – perhaps the CPC should join together with Stambridge Parish Council to raise concerns.

Chairman: N. Wallace

Vice Chairman: V. Newby

Councillor A. Haken
Councillor J. Smith

Councillor R. Kirton
Councillor E. Toleman

Councillor G. Kitchener
Councillor L. Van Houten

- Regarding the rubbish mentioned in the public forum, District Councillor, T. Capon advised that if it is extreme, RDC can serve notice. The Housing association should be informed as the neighbour is a tenant.
- The Chequers Inn – The refusal to the application was a unanimous decision. The Councillors thanked the District Councillor, T. Capon for her help at the Development Control Committee meeting.
- Reports of contaminated bins in Rayleigh and Hullbridge. The contractors were refusing to collect bins that were “contaminated”. If one bin is contaminated then whole lorry is contaminated. All plastic bags cannot be recycled. Everything should be loose in the bins.

09/130 Planning:

- 130.1 Location: Land Opposite Junction of Lark Hill Avenue
Appeal Reference: APP/B1550/C/09/2103435
Appeal Start Date: 8th May 2009
- 130.2 Location: Land Opposite Junction of Lark Hill Avenue
Application No: 09/00202/FUL
Proposal: Construct Pitched roofed building to provide four stables, tack and feed room and sick bay. Construct sloped roofed hay barn and exercise ménage. Construct access and hard surfaced area and use land for keeping of horses and other animals such as sheep and chickens.
- 130.3 To discuss what responses should be made to RDC regarding planning applications.
 Cllr. L. Van Houten was not present. Defer to July's meeting.

09/131 Rochford Housing Association

- 131.1 To advise Councillors that a letter was sent on 30th April reporting the poor state of repair of the paths, blocked drains and parking problems in Rowan Way.
 Noted

09/132 High Street – Traffic Calming

- 132.1 Update from Cllr. L. Van Houten
 Cllr. L. Van Houten forwarded an email to Councillors in her absence. The Councillors requested the Clerk ask Cllr. L. Van Houten to try to add the traffic calming to the Localism Committee agenda. Defer to Julys meeting.

09/133 Recreation Ground

- 133.1 To receive a report from Vice Chairman, V. Newby.
 Vice Chairman, V. Newby was not present. Defer to Julys meeting.
- 133.2 To consider a proposal from a resident for an outdoor gym at the recreation ground (email attached).
 Forward to RDC to respond.
- 133.3 To discuss the proposal from a resident to erect a sign or fence on the skate park to restrict pedestrians when the park is in use.
 Forward to RDC to respond.
- 133.4 To discuss the proposal from a resident to position a rubbish bin adjacent to the skate park.
 Forward to RDC to respond.
- 133.5 To discuss a request from a resident to install more seating (email attached).
 Forward to RDC to respond.

09/134 Gays Lane

- 134.1 To consider a suggestion from a resident to rename the spelling of Gays Lane to that shown in ancient maps – Gaise Farm (see attached letter).
 Cllr. J. Smith cannot find any evidence of it being spelled like this in her husbands' historical records. Defer to Julys meeting.

Chairman: N. Wallace

Vice Chairman: V. Newby

Councillor A. Haken
Councillor J. SmithCouncillor R. Kirton
Councillor E. TolemanCouncillor G. Kitchener
Councillor L. Van Houten

09/135 Maintenance of the Village Sign

135.1 Cllr. J. Smith advised that the sign itself looks fine but the post may need to be replaced as it is splitting in half. Councillors to visit the site to inspect. Defer to July's meeting.

09/136 Buses – Changes to Service 60

136.1 Cllr. J. Smith received a call advising that Arriva were pulling out and that Stephenson's were taking over and were refusing to reverse around Loftmans Corner. The drivers may also be refusing to drive down Creeksea Ferry Road. Cllr. J. Smith will bring it up at the transport meeting on 9th June 2009.

09/137 Allotments Report from Allotment Rep Cllr Richard Kirton.

137.1

- Plot 15a has very high grass – Cllr Kirton will trim it ready for the new tenant.
- Original water trough that backs onto school field needs a replacement ball valve. The mechanism jams. Cllr. E. Toleman will have a look at it and will replace it if needed. All in favour.
- People leave cars outside houses when they drive to the allotments. Councillors suggested that a note be put on the notice board at the allotments to request that tenants park at bottom of allotments.

09/138 Faulty Street Lights Report (see attached list).

138.1 Report given.

09/139 Items from Councillors to be added to next Agenda.

139.1 Bus Route 60

139.2 Increase of Crime. Clerk to invite PC Gary Tween.

09/140 The next Parish Council Meeting is on Wed. 1st JULY 2009 at 7.40pm.

The meeting was closed at 9pm

Chairman's Signature

Dated



1st July 2009

Chairman: N. Wallace

Vice Chairman: V. Newby

Councillor A. Haken
Councillor J. Smith

Councillor R. Kirton
Councillor E. Toleman

Councillor G. Kitchener
Councillor L. Van Houten