

CANEWDON PARISH COUNCIL



Clerk to the CPC: Mrs Kelly Holland
33 Rowan Way
Canewdon
Essex
SS4 3PD

Tel: 07596 747873
Email: canewdonparishcouncil@btconnect.com

Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 6th January 2010 at 7.40pm.

Present:	<u>Chairman</u>	Cllr. N. Wallace	
	<u>Vice Chairman</u>	Cllr. V. Newby	
	<u>Councillors</u>	Cllr. N. Storer	Cllr. E. Toleman
		Cllr. L. Van Houten	
	<u>Members of press and public</u>	One	

09/256 Apologies for Absence.

- 256.1 Cllr. R. Kirton – apologies received and accepted.
- 256.2 Cllr. J. Smith – apologies received and accepted.
- 256.3 Cllr. P. Merrell – apologies received and accepted.
- 256.4 Cllr. A. Haken – apologies received and accepted.

09/257 Acceptance of Minutes from the meeting dated 02/12/09.

- 257.1 Proposed acceptance of minutes by Chairman, N. Wallace and seconded by Vice Chairman, V. Newby. Signed by the Chairman, N. Wallace as a true record.

09/258 Progress Report from the Clerk.

- 258.1 Clerk gave her report on actions from the previous meeting.

09/259 To receive member's declaration of interests in items on the Agenda.

- 259.1 09/279 – Cllr. E. Toleman declared a personal interest as he is an allotment tenant.

09/260 Public Forum.

- There will be 10 minutes available for public question time.
- Questions from the member of the public were put to Mark Hughes.

09/261 Discussion with Mark Hughes, manager of the South of Essex for Integrated Youth Services.

- The number of younger people attending the youth club is diminishing.
- Mark's job is to address the staffing issue and build up numbers attending the youth service.
- There are approximately 120 young people in the Canewdon catchment area that are between the ages of 13 and 19.
- Short to medium term proposal (until the end of March) – Use the mobile youth provision with Gary Frost to engage with the young people. The aim is to find out why the youth club wasn't being used and to find out what the youth want from a youth service. If enough people attend the mobile unit then the youth club can be re-established on a Tuesday evening in the village hall.
- The funding that Marks' team receive is for 13 – 19 year olds, however if the mobile unit engages with a significant amount of people below the age range then Mark can arrange for his colleagues in the voluntary sector to make provisions for the younger ones.

- The mobile unit will be visiting the village every Wednesday commencing 13th January 2010, between 6.30pm and 9pm. The unit is approximately the size of the mobile library with playstations, a television and games on board.
- Councillors suggested that the unit be stationed in Sycamore Way as this is central to the village. Also suggested was Anchor Lane by Rowan Way.
- Mark suggested advertising the mobile unit in the Broomstick. Chairman, N. Wallace advised that the next issue of the Broomstick will be delivered in April, after the trial period has elapsed.
- Vice Chairman, V. Newby suggested putting leaflets through doors. Mark to provide a leaflet.
- Chairman, N. Wallace suggested putting a notice on the parish council notice boards and adding an advert to the weekly newsletters produced by Sweyne, Greensward and King Edmund Schools.
- Mark to attend the CPC meeting in March to give feedback.

09/262 Finance:

- 262.1 To approve Bank Reconciliation Figures for December 2009 (see attached).
Checked and proposed acceptance by Vice Chairman, V. Newby and seconded by Cllr. E. Toleman.
- 262.2 To approve January 2010 Payments/Cheques for signature in accordance with the 2009/10 budget (see attached).
Checked and proposed acceptance by Vice Chairman, V. Newby and seconded by Cllr. L. Van Houten.
- 262.3 To decide who should be authorised signatories for the Barclays Bank account as only three are allowed.
Cllr. L. Van Houten proposed that the signatories should be the Chairman, N. Wallace, Vice Chairman, V. Newby and Cllr. J. Smith. Seconded by Cllr. E. Toleman. **All in favour.**
- 262.4 To review the quarterly financial report.
Councillors reviewed the report.
- 262.5 To review the quarterly report on the Clerks working hours.
Councillors reviewed the report.

09/263 To receive a report from the District Councillor, T. Capon.

- 263.1 Not present, apologies received.

09/264 Planning:

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| 264.1 | <u>Location:</u> | Ballards Gore Golf Club |
| | <u>Application No:</u> | 09/00537/FUL |
| | <u>Proposal:</u> | Two storey pitched roofed side extension |
| | <u>Decision:</u> | Refused |
| 264.2 | <u>Location:</u> | Ballards Gore Golf Club |
| | <u>Application No:</u> | 09/00538/FUL |
| | <u>Proposal:</u> | Two storey front extension |
| | <u>Decision:</u> | Refused |

The Chairman, N. Wallace requested a copy of the decision. Cllr. L. Van Houten advised that it was probably refused because the location is within the greenbelt.

09/265 Parish Policies

- 265.1 To review the draft questionnaire.
The Councillors reviewed the draft questionnaire and letter and suggested that the deadline be extended to 31st March 2010. Chairman, N. Wallace suggested the prize for the draw should be a voucher for £30 for either of the village shops or produce from Scotts Hall Farm or Bolt Hall Farm. **All in favour.**

09/266 Recreation Ground

- 266.1 To receive an update from Chairman, N. Wallace regarding the proposed gates.

Chairman, N. Wallace discussed the gates with Richard Evans on the question of opening and closing gates. The Chairman, N. Wallace believed it was not feasible for opening and closing gates at dawn and dusk.

Turnstile gate would be the best option but would still need someone to lock and unlock them. Cllr. L. Van Houten suggested a timer lock. The Chairman, N. Wallace suggested this to Richard Evans who advised that this type of lock requires a power supply and is very expensive.

Richard Evans advised that if someone gets locked in the park and then injures themselves trying to get out, the CPC could be held liable.

This request was originated by some residents of Althorne Way who had complained to CPC about noise late at night.

Councillors decided not to accept RDC's offer of gates at the park for the following reasons:

- It would not be feasible for someone from the CPC to open and close the gates at dawn and dusk;
- Is an unnecessary expense;
- Could cause injury to anyone accidentally locked in the park.

Clerk to write to RDC thanking them for their help, and write to residents of Althorne Way advising that the CPC will not be pursuing the gates further. **All in favour.**

09/267 Empowering Local Councils and Sustainable Communities Act

267.1

To decide whether to send letter of support to the MP's.

Cllr. L. Van Houten proposed that the letter of support be sent to the MP's. The Councillors unanimously agreed. **All in favour.**

09/268 Notice boards

268.1

To discuss implementing a new surface to the notice boards so that pins can be used instead of magnets.

The Clerk advised that the magnets are blown off of the boards when she opens the notice boards, causing a health and safety risk. The magnets and existing posters are subsequently blown into the road.

The Clerk advised Councillors that Fitzpatrick Woolmer had quoted £172 plus VAT for three new rubberised corkboards, plus £25 carriage. The available budget under Village Repairs is £235.

Installation of the boards would be the responsibility of the parish council. The Clerk advised that her husband would fit the replacement boards free of charge. **All in favour.**

09/269 Speed Limit in Pudsey Hall Lane

269.1

To discuss the proposal from a resident to lobby for a speed limit of 15mph in Pudsey Hall Lane.

Councillors agreed that Pudsey Hall Lane is a private road and is therefore not maintainable at public expense. Both the Parish Council and Essex County Council are unable to do anything as it is a private road.

It is believed that the residents collectively own the road and can therefore do anything they want to with regard to the road.

Clerk to advise resident.

09/270 Footpaths

270.1

Report from Footpath Rep, Hugh Cumberland.

Councillors reviewed the report.

The Clerk advised that she had spoken to Charlotte Fellingham, the P3 representative at ECC, who confirmed that most of the queries on the report could be rectified with a team of volunteers.

Clerk to discuss putting notices on the notice boards requesting volunteers. Clerk to ask Hugh to write something for the Broomstick requesting volunteers.

09/271 **Allotments Report from Allotment Rep Cllr. Richard Kirton.**
271.1 Cllr. R. Kirton not present.

09/272 **Faulty Street Lights Report (see attached list).**
272.1 Report given.

09/273 **Items from Councillors to be added to next Agenda.**
273.1 Anti virus for the CPC laptop.
273.2 Vice Chairman, V. Newby suggested moving the public forum to later in the meeting. Councillors agreed to add a note to the public forum item advising residents that they can only participate at this point of the meeting and can talk about anything they want to, including items on the agenda.

09/274 **The next Parish Council Meeting is on Wed. 3rd FEBRUARY 2010 at 7.40pm.**

The meeting was closed at 8.50pm

Chairman's Signature

Dated



3rd February 2010