

CANEWDON PARISH COUNCIL



Clerk to the CPC: Mrs Kelly Holland
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Minutes of the Parish Council meeting held in the Village Hall on Wednesday 3rd February 2010 at 7.40pm.

Present: Vice Chairman Cllr. V. Newby
Councillors Cllr. A. Haken Cllr. R. Kirton
Cllr. J. Smith Cllr. N. Storer
Cllr. E. Toleman

Members of press and public

09/275 Apologies for Absence.

275.1 Cllr. P. Merrell – Apologies received and accepted.
275.2 Chairman, N. Wallace – Apologies received and accepted.
275.3 Cllr. L. Van Houten – Apologies received and accepted.

09/276 Acceptance of Minutes from the meeting dated 06/01/10.

276.1 Proposed acceptance of minutes by Cllr. J. Smith and seconded by Cllr. E. Toleman.
Signed by the Vice Chairman, V. Newby as a true record.

09/277 Progress Report from the Clerk.

277.1 Clerk gave her report on actions from the previous meeting.

09/278 To receive member's declaration of interests in items on the Agenda.

278.1 09/291 - Cllr. R. Kirton declared a personal interest as he is an allotment tenant.
278.2 09/291 - Cllr. E. Toleman declared a personal interest as he is an allotment tenant.

09/279 Presentation from Roxie Curry from RDC regarding Essex on Tour.

- Essex on Tour provides professional performances for people in rural or isolated areas who do not have access to the Arts.
- Rochford District Council subscribe to the scheme which gives them six performances to use in the district at a subsidised rate. At present, Roxie has two performances available and is hoping to bring one of these to the village.
- *How it works* – The Parish Council commit to paying a reduced price for a performance, usually in the region of £200. This price includes around 200 flyers and 50 posters, plus printed tickets. The CPC also have to pay for hall hire (£36) and an entertainments licence (£21). This outlay would then be recouped in ticket sales. The Parish Council would be invoiced by Essex on Tour after the performance has taken place.
- If a loss is made then Essex County Council will split the loss 50/50. Likewise, if a profit is made then the profit would be split 50/50 with Essex County Council.

- A showcase event is held in May where the Parish Council would be able to view snippets of performances and then pick which to hold in the village.
- Cllr. J. Smith and Vice Chairman, V. Newby suggested working in conjunction with the CCA as the hall hire may not be charged. Cllr. J. Smith to confirm whether the CCA have an entertainment licence already.

09/280 Public Forum.

There will be 10 minutes available for public question time.

**** Residents can only participate at this point of the meeting and can talk about anything they want to, including items on this agenda. ****

- A resident from Scotts Hall Cottages aired his concerns regarding rubbish on the outskirts of the village around Scotts Hall Road, Lark Hill Road and Apton Hall Road. The ditches are particularly bad.
- The Councillors advised that Mr Tindley voluntarily litter picks in Scotts Hall Road and Apton Hall Road.
- Cllr. J. Smith advised that the ditches are not Rochford District Council's responsibility. They are the responsibility of either the local farmers or the environmental agency.
- The Vice Chairman, V. Newby advised that the village clean up day is only held once per year and the Parish Council do not have the budget available to litter pick on a regular basis.
- Vice Chairman, V. Newby requested that the Clerk contact Rochford District Council to see if there is anything in the service level agreement regarding litter picking in the village.

09/281 Finance:

281.1 To approve Bank Reconciliation Figures for January 2010 (see attached).
Checked and proposed acceptance by Vice Chairman, V. Newby and seconded by Cllr. A. Haken.

281.2 To approve February 2010 Payments/Cheques for signature in accordance with the 2009/10 budget (see attached).
Checked and proposed acceptance by Cllr. J. Smith and seconded by Vice Chairman, V. Newby.

281.3 To agree that the Clerk can proceed to the next spinal point on the pay scale (SCP 20) as detailed in her contract, as she has successfully passed the CiLCA qualification.
Cllr. J. Smith congratulated the Clerk in passing her CiLCA qualification.

Vice Chairman, V. Newby proposed acceptance. **All in favour.**

09/282 To receive a report from the District Councillor, T. Capon.

- Not present, no apologies received.

09/283 Planning:

283.1 Location: Vicarage Cottage, High Street
Application No: 09/00641/FUL
Proposal: Install Boiler and External Flue
CPC Comments: Seems a reasonable proposal.

283.2 Location: Vicarage Cottage, High Street
Application No: 09/00642/LBC
Proposal: Install Boiler and External Flue
CPC Comments: Seems a reasonable proposal.

09/284 Street Lighting Private Finance Initiative (PFI)

284.1 To decide whether to complete the Excel spreadsheet to assess what the costs would be should the CPC choose to be part of the PFI.

The Clerk believes it will take her around 10 hours to complete the sheet.

Cllr. A. Haken suggested asking the lighting contractor, ACS, how much they will charge to fill out the form for the parish council. **All in favour.**

09/285 Laptop Protection.

285.1 To decide which anti-virus to purchase for the parish councils' laptop as the current protection expires on 10th February 2010.

The Councillors reviewed the prices for a year subscription to McAfee, Norton and Kaspersky. Cllr. A. Haken proposed keeping the current provider, Kaspersky. **All in favour.**

09/286 Provision of gritting facilities.

286.1 Cllr. J. Smith advised that lots of residents had been discussing the state of the roads and paths during the snow.

Cllr. J. Smith advised that there used to be a gritting box at the bottom of Sycamore Way but Essex County Council removed it. Councillors also suggested putting a box by the shops and the school.

Cllr. J. Smith suggested that the CPC consider buying gritting boxes and filling them with grit for use during icy conditions with the understanding that the people in the close vicinity would spread it.

Cllr. R. Kirton expressed concern regarding CPC liability if someone was to slip on gritted areas.

The Councillors requested that the Clerk obtain prices for gritting boxes and grit and to investigate liability. Defer to March meeting.

09/287 Essex on Tour.

287.1 To discuss the Essex on Tour scheme and decide whether the CPC would be interested in organising a performance.

Cllr. J. Smith and Vice Chairman, V. Newby to liaise with the CCA. Defer to March meeting.

09/288 Teen Shelter

288.1 To decide how to attach the "No Drinking" sign to the teen shelter.

Vice Chairman, V. Newby advised that he does not want to use bolts to attach the sign as they could be undone.

Cllr. R. Kirton suggested using a rivet gun and fill around the edge of the sign. **All in favour.**

09/289 Village Clean up Day.

289.1 To discuss dates for the cleanup day.

Cllr. J. Smith and Vice Chairman, V. Newby to liaise with the CCA and the Scouts. Defer to March meeting.

09/290 Footpaths

290.1 Report attached from footpath representative, Hugh Cumberland.

The Clerk advised that Charlotte Fellingham from ECC had met with Hugh and discussed the Parish Paths Partnership (P3) scheme and they are liaising regarding way marker posts for various footpaths.

The Clerk advised that posters requesting volunteers had been put on the notice boards and Hugh is in the process of writing something for the Broomstick.

Cllr. J. Smith asked the Clerk to inform Hugh that the previous footpath representative, Joan Marshall, had been trying to get Highways to replace the fingerpost at top of Gays Lane, adjacent to the Village Stores.

09/291 Allotments Report from Allotment Rep Cllr Richard Kirton.

- Cllr. R. Kirton advised that the man from All Weather Fencing did not turn up for the agreed appointment at the allotments. Bad weather had also prevented him keeping another appointment. The gentleman is not replying to emails. Cllr. R. Kirton to chase.
- A letter has been received from Clive Mayhew of Essex Watch. He has been contacted by PC Gary Tween to set up an allotment watch for crime. Cllr. R. Kirton is unsure how this would be achieved as there is no fencing around allotments, so the only watch would be for strangers. Vice Chairman, V. Newby suggested creating a newsletter to the tenants regarding this. Cllr. R. Kirton to liaise with Clive Mayhew for further info.
- Some allotment tenants have requested opening the allotments for Open Gardens Day. Cllr. J. Smith advised that this is not possible as a risk assessment will be needed as the paths are uneven.
- The hedge trimming has still not been done. Vice Chairman, V. Newby to chase the farmer who offered to do it.

09/292 Faulty Street Lights Report (see attached list).
292.1 Report given.

09/293 Items from Councillors to be added to next Agenda.

- Cllr. R. Kirton asked if a donation can be given to Mr Tindley for litter picking. What are the implications for CPC? If not a donation perhaps purchasing walking boots or clothing.
- Report chevron by Woodfords Farm on Lark Hill Road has come undone.
- Concrete drain cover dislodged on Scotts Hall Road by Water station works.

09/294 The next Parish Council Meeting is on Wed. 3rd MARCH 2010 at 7.40pm.

The meeting was closed at 8.40pm

Chairman's Signature



Dated

3rd March 2010