

CANEWDON PARISH COUNCIL



Clerk to the CPC: Mrs Kelly Holland
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Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 2nd December 2009 at 7.40pm.

Present: Chairman Cllr. N. Wallace
Vice Chairman Cllr. V. Newby
Councillors Cllr. A. Haken Cllr. R. Kirton
Cllr. J. Smith Cllr. N. Storer
Cllr. L. Van Houten
Members of press and public Fourteen

09/235 **Apologies for Absence.**

235.1 Cllr. E. Toleman – apologies received and accepted.

09/236 **Acceptance of Minutes from the meeting dated 04/11/09.**

236.1 Proposed acceptance of minutes by Cllr. J. Smith and seconded by Vice Chairman, V. Newby. Signed by the Chairman, N. Wallace as a true record.

09/237 **Acceptance of Minutes from the budget & precept meeting dated 11/11/09.**

237.1 Proposed acceptance of minutes by Vice Chairman, V. Newby and seconded by Cllr. J. Smith. Signed by the Chairman, N. Wallace as a true record.

09/238 **Progress Report from the Clerk.**

238.1 Clerk gave her report on actions from the previous meeting.

09/239 **To receive member's declaration of interests in items on the Agenda.**

239.1 09/249 – Cllr. J. Smith declared a personal interest as she is the transport representative.

09/250 – Cllr. R. Kirton declared a personal interest as he is the current CDRP representative.

09/251 – Cllr. R. Kirton declared a personal interest as he is an allotment tenant.

09/240 **Public Forum.**

There will be 10 minutes available for public question time.

- Marion Buffet advised that the youth club had been threatened with closure. Essex County Council advised her that they were planning to take away the youth leaders and equipment.

Marion advised that ECC have confirmed that they will be carrying on in new year. The Chairman, N. Wallace requested the Clerk invite Mark Hughes, manager of South of Essex for Integrated Youth Services, to the January meeting.

- A resident from Rest Cottages advised that she received a letter from ECC dated 26th November advising that low kerbs were going to be installed outside her property. The resident was concerned as the law states that you must not cross a kerb unless there is a ramp in place.

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Cllr. L. Van Houten confirmed that you are not allowed to cross a footway unless there is a drop kerb and advised the resident to contact ECC Highways for clarification.

- A resident advised that there were problems with flooding at the church end of the High Street, opposite Vicarage cottage.

Vice Chairman, V. Newby advised that it will be raised at the next East Area Committee Meeting.

- Mark Cozens, owner of Costcutters discussed moving the bus stop to Anchor Lane. He advised that ECC have secured funding to move the bus stop to Anchor Lane. Mark gave permission to remove the shelter from his forecourt.

Mark advised that the bus shelter has been on the forecourt for 37 years and has now outgrown this area. When the shelter was sited on the forecourt, the owner requested that a small notice be put on the shelter acknowledging the fact that the shelter is on a private forecourt and people can be removed if they are causing a nuisance. Mark has requested that a temporary notice be put up until the shelter is removed. Clerk to make a sign for the bus shelter.

Mark commented that the shelter is in need of repair. He suggested that the shelter be removed within 8 weeks. The Chairman, N. Wallace advised that the CPC could not give a timescale for works as the Highways department are now dealing with it. The Chairman, N. Wallace requested that the Clerk contact Highways for a schedule of works. Clerk to contact Highways.

Mark requested that the kerb be lowered again once the shelter has been removed. Vice Chairman, V. Newby advised that the kerb will be lowered as it is a health and safety hazard. Mark advised that today, a lady had fallen up the kerb. Clerk to relay comments to Highways.

- A resident of Althorne Way asked what the gates for the park would look like.

Chairman, N. Wallace advised that the gates would be the same style and design as those around the school field. The second entrance in Althorne Way will have a small fence and a gate but the fence will not extend along the hedge line.

RDC suggested that the gates be open at dawn and shut at dusk, this is still being debated. Vice Chairman, V. Newby advised that the CPC were hoping to find key holders for the gates.

09/241**Finance:**

241.1

To approve Bank Reconciliation Figures for November 2009 (see attached).

Checked and proposed acceptance by Cllr. A. Haken and seconded by Vice Chairman, V. Newby.

241.2

To approve December 2009 Payments/Cheques for signature in accordance with the 2009/10 budget (see attached).

Checked and proposed acceptance by Cllr. J. Smith and seconded by Vice Chairman, V. Newby.

241.3

To ratify the precept figure of £29,411 for 2010/11.

All Councillors agreed to the addition of £500 for footpath maintenance. **All in favour.**

09/242**To receive a report from the District Councillor, T. Capon.**

- District Councillor, T. Capon advised that Stambridge Parish Council's parish policies helped with regard to the refusal of the proposed 326 houses on the Stambridge boundary. She confirmed that an informative could be put on the refusal that the application contravenes Stambridge Parish Council's policies. She advised that a narrative could be put on a refusal or approval if you have parish policies in place.

09/243**Planning:**

243.1 Location: Chadwell, Lambourne Hall Road
Application No: 09/00564/FUL
Proposal: Construct ground floor rear extension and construct new pitched roof over with front and rear dormers to convert bungalow to chalet. Demolish outbuildings.
Comments from Councillors: This appears to be contrary to Local Plan policy and national guidance. There appears to be no justification or special circumstances for such extent of additional floor space.

09/244 Parish Policies

244.1 To review and comment on the questionnaire provided by Stambridge Parish Council.
 Cllr. A. Haken thought the questionnaire was very thorough and suggested a section at the end for general comments or suggestions. The Chairman, N. Wallace proposed proceeding with the questionnaire with a view to adopt parish policies. **All in favour.**

Clerk to modify the questionnaire provided by Stambridge Parish Council along with a covering letter to residents explaining why the CPC are conducting a questionnaire. Draft to be circulated to Councillors before the January meeting.

09/245 Footpaths

245.1 Report from Footpath Rep, Hugh Cumberland.
 Councillors reviewed the report. Councillors requested the Clerk send Hugh Cumberland a letter thanking him for all his hard work regarding the footpaths.

Chairman, N. Wallace requested the Clerk chase the issues raised with ECC on a quarterly basis.

245.2 To discuss the parish responsibilities regarding footpaths.
 Clerk advised that the parish council has the power to maintain footpaths.

09/246 Tree Planting

246.1 To review prices of trees for planting outside 13 - 20 Scotts Hall Road.
 The Councillors reviewed the quotes and confirmed that the only place a tree could be planted is outside number 20 due to underground utility lines.

Cllr. J. Smith proposed donating £25 to the cost of the tree but leave the maintenance and the daily watering of the tree to Mr Cook (the originator of the request) or the resident of number 20.

The Chairman, N. Wallace requested that the Clerk contact Mr Cook and the resident of number 20 to advise that the CPC would donate £25 towards a tree if they were willing to contribute and water the tree daily for five years.

09/247 Recreation Ground

247.1 To receive an update on the site visit with RDC from Chairman, N. Wallace.
 The Chairman, N. Wallace advised that a surveyors plan was presented showing gates for the access point to the park in Gays Lane and the two access points in Althorne Way. The plan also included a proposal of a small fence at the second entrance in Althorne Way.

The main entrance to the park would have double gates similar to the entrance to school. CPC has asked for a turnstile gate but RDC advised that they had not budgeted for this.

RDC wants confirmation that the CPC would take responsibility for opening and shutting the gates 365 days a year.

The Vice Chairman, V. Newby believes it is a good idea in the long run as the police have the power to remove nuisance youths. RDC have advised against locking the gates.

Cllr. A. Haken suggested installing the gates without locks and having opening and closing times for the park. He also suggested checking to see if the police have powers if the gates aren't

locked but have opening times. The Chairman, N. Wallace requested the Clerk arrange a site visit with the Head of Environmental Services at RDC, Richard Evans. Defer to January

09/248
248.1

Gays Lane

To consider the letter received from a resident with further information regarding the historical spelling "Gaise Farm".

Chairman, N. Wallace asked Mr Ralph if any of the residents of Gays Lane have expressed concerns, as the CPC had not received correspondence from the residents.

Vice Chairman, V. Newby advised that there would be issues with changing the name of the road such as the electoral roll, maps, addresses, bank accounts etc.

Chairman, N. Wallace requested more evidence and a petition from the residents before the CPC can approach RDC with the suggestion.

09/249
249.1

Bus stop outside Costcutters

To discuss moving the bus stop to Anchor Lane following a complaint from a resident (see attached).

Highways have now decided to take over this project. Clerk to liaise all points raised in the public forum to highways and request a schedule of works.

09/250
250.1

CDRP Representative

To see if anyone is willing to become the CDRP rep as Cllr. R. Kirton wishes to relinquish this role.

Chairman thanked Cllr Kirton for effort whilst undertaking this role. Cllr. R. Kirton advised that information was given at the meetings but there was not time allocated for discussions or contributions.

Councillors suggested that the minutes be forwarded and that a representative was not needed. All in favour.

09/251

Allotments Report from Allotment Rep Cllr Richard Kirton.

Cllr. R. Kirton advised that he had fitted the new lock to the gate. He also advised that some tenants are encroaching onto the boundaries of the footpaths.

251.1

To review the quotes for the new gate for the Anchor Lane access.

The Councillors reviewed the quotes. Cllr. R. Kirton advised that he is happy to install a wooden gate but does not have the tools to install a metal gate.

Cllr. L. Van Houten suggested the quote from All Weather Fencing for the supply and fit of a hardwood gate. **All in favour.**

251.2

To review the quotes for hiring a skip.

The Councillors reviewed the quotes.

Chairman, N. Wallace asked if any of the Councillors had used any of the companies that had provided quotes. Cllr. J. Smith and Cllr. N. Storer confirmed that they had used T J Cottis and were satisfied with the service.

Chairman, N. Wallace proposed using T J Cottis for an 8 yard skip. **All in favour.**

09/252
252.1

Faulty Street Lights Report (see attached list).

Report given.

09/253
253.1

Items from Councillors to be added to next Agenda.

Clerk requested the notice boards be added to the agenda as she is having trouble putting notices up in the bad weather as the wind blows the magnets off of the boards along with other notices.

253.2

Formulise the parish policy questionnaire.

09/254 Councillor Vacancy

254.1

To propose co-opting Mrs P. Merrell onto the parish council.Chairman proposed co-opting Mrs P. Merrell onto the parish council. **All in favour.****09/255 The next Parish Council Meeting is on Wed. 6th JANUARY 2010 at 7.40pm.**

The meeting was closed at 8.50pm

Chairman's Signature



Dated

6th January 2010